

CARIBBEAN EXAMINATIONS COUNCIL

SCHOOL BASED ASSESSMENT MANUAL FOR PRINCIPALS

**CARIBBEAN SECONDARY EDUCATION CERTIFICATE
(CSEC®)**



2015

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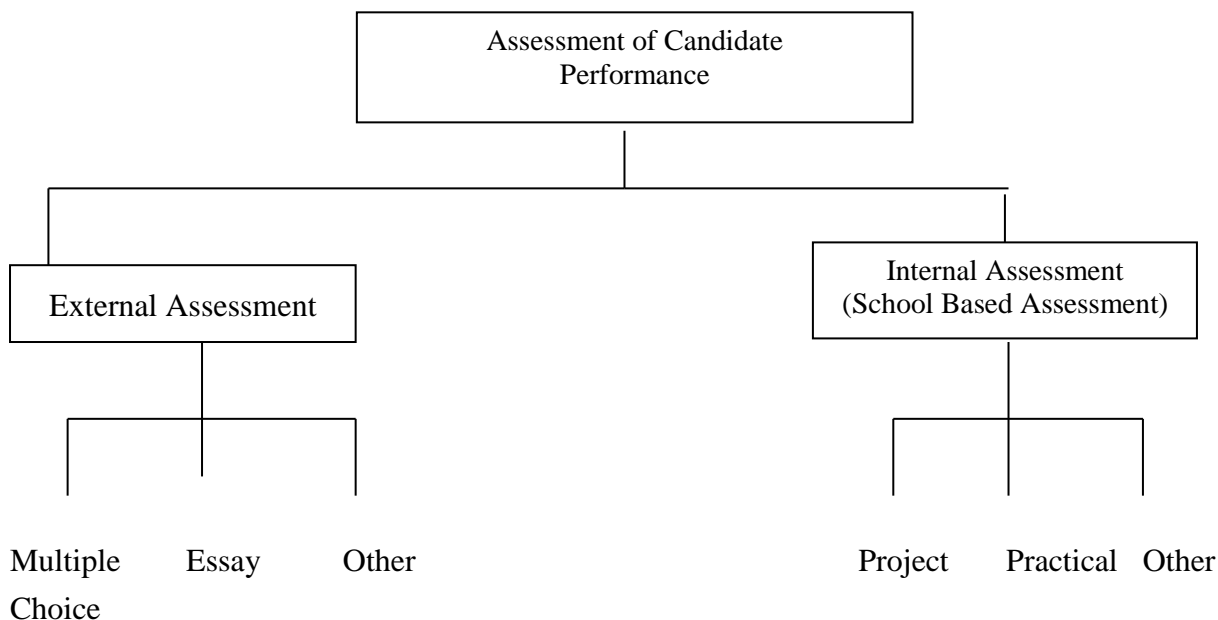
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SCHOOL BASED ASSESSMENT MANUAL FOR PRINCIPALS

The Caribbean Secondary School Certificate (CSEC®) offers examinations in a range of subjects to students from across the region. The final score that a student receives reflects his/her performance on both the internal and external components of the examination. Below is the model of assessment which is used for the examinations.

1. ASSESSMENT MODEL



The external assessment is under the direct control of **CXC** and is usually conducted using a set of multiple choice items and a set of essay or short response questions in an examination setting.

The internal assessment, usually referred to as the School Based Assessment (SBA), and undertaken at the school level, is an integral part of the course covered by the students. The syllabi for the respective subjects provide the teachers with guidelines for selecting appropriate assessment tasks that are valid measures of the students' ability and that will give reliable estimates of their achievement in the SBA component of the course. The SBA is intended to assess the knowledge, skills and attitudes germane to the subjects which are not easily assessed in external examinations. For the SBA, teachers construct activities which enable students to demonstrate their achievement of the objectives outlined in the syllabus. Teachers then award scores based on the student's performance. These scores contribute to the final scores and grades that are awarded for the specific subject.

1.2 Benefits of the SBA

The SBA is beneficial to both students and teachers as it

- (i) provides many opportunities for teachers to organise the learning activities of selected sections of the curriculum to meet the individual needs;
- (ii) indicates to both teachers and students the next steps to be taken for students to achieve the objectives set out in the syllabus;
- (iii) contributes to both the development of relevant skills and the testing and rewarding of students;
- (iv) enhances the validity of the examination on which candidate performance is reported, as it provides opportunities for the teacher in the classroom to assess, skills such as, exploration, investigation and planning, which cannot be adequately measured externally or by means of written tests.

1.3 SBA across subjects

Although the format of assignments across subjects may differ, there are a number of common requirements among them. These include the following:

- (i) students undertake specified assignments over a given period of time, fulfilling specific skills as outlined by the syllabus;
- (ii) class teachers assess the work and submit the scores to **CXC**;
- (iii) **CXC** moderates the scores awarded by the teachers; and
- (iv) students' final grades include the scores awarded as a result of this process.

Given the significant contribution that the SBA makes to students' overall scores and subsequent grade, it is imperative that these scores are valid and reliable estimates of student achievement. **CXC**, in its quest to ensure validity and reliability of these scores adheres to set standards by:

- (i) following strict moderation procedures;
- (ii) providing assistance to territories by facilitating orientation workshops for teachers in setting assignments, guiding students and assessing assignments; and
- (iii) providing feedback reports on the moderation results.

2. MODERATION

The moderation exercise is conducted to ensure that the assessment of the work of students at different schools carried out by different teachers using sometimes different tasks, is in alignment with the standard as defined by CXC in the syllabus for respective subjects. It also serves another critical purpose as it assesses whether teachers have understood **CXC** procedures.

2.1 Centre Moderation

All CSEC® SBA samples are **centre-moderated**; that is, each centre is required to submit **one sample consisting of the work of five candidates to be remarked and checked for compliance with set standards.**

For CSEC® **Visual Arts** the requirements for a sample are somewhat different. Each centre is required to submit a sample for EACH PRODUCTION OPTION for which candidates are registered. The sample must consist of *Piece 3* for each of the five candidates in the sample.

2.2 Submission of the Moderation Samples

Principals must submit, by the stipulated deadlines, the required samples for each subject; and attest that the samples have been prepared in accordance with CXC's guidelines. Results will be withheld for those centres which do not submit the required samples.

2.2.1 Selection of the Moderation Samples

After the SBA scores for candidates in a centre have been entered into the SBA Data Capture Module of the Online Registration System (ORS), the list of candidates required to submit SBA samples for each subject is automatically generated by using the following procedure:

- (i) the total SBA scores for ALL candidates are arranged in order of performance, from highest to lowest mark
- (ii) The SBA Data Capture Module of the ORS selects the candidates who gained the
 - highest mark
 - middle (median) mark
 - lowest mark
 - mark that is midway between the highest mark and the middle mark
 - mark that is midway between the lowest mark and the middle mark

The centre must submit, by the stipulated deadlines, **ONLY** the work of candidates selected by the SBA Data Capture Module of the ORS, as comprising the sample. Where the number of candidates is less than five, the projects of ALL candidates must be submitted.

2.2.2 Random Sampling

Random Sampling is implemented in the following subjects:

¹ *Biology	Caribbean History	*Chemistry	*Physics
Principles of Business	Principles of Accounts	Technical Drawing	

¹* In 2015, all SBA samples for Biology, Chemistry and Physics will be moderated on site.

For these subjects,

- (i) teachers submit samples only **IF** requested by **CXC**;
- (ii) samples must be submitted in accordance with the Council's procedures (Centre Moderation);
- (iii) Principals are provided with Moderation Feedback forms for the samples which are submitted; and
- (iv) candidates will be reported "Ungraded: no SBA records/samples received", if no samples are received.

2.3 Moderation Techniques

The three major strategies used to moderate the assignments are described as follows:

2.3.1 Moderation by Remarking

This method is the one predominantly used by **CXC**. Trained examiners remark the samples of SBA assignments during the marking of scripts from the administration of the external examination. After the marking, the examiners provide feedback, for the schools, on the quality of the pieces in the sample and suggested areas for improvement.

2.3.2 On-site Moderation

Moderators or trained **CXC** assessors, visit the schools/centres and mark tasks on site. This activity may involve observing process skills, or evaluating final products or both. In some instances, all the tasks are assessed; in other instances, only samples of tasks are assessed.

2.3.3 Oral Examination

Approved examiners conduct oral examinations at a school or a centre using a set of tasks or examination questions prescribed by **CXC**. (There is no moderation of these scores because the assessors have been trained to do these tasks.)

3. REGULATIONS AND PROCEDURES APPLICABLE TO SBA

The Regulations for the Conduct of the Council's Examinations, Definitions, Regulations and Procedures, 2008) provides the official framework for the SBA. The applicable Regulations and Procedures to SBA are given below.

Regulation 2.1.10: Candidates presented by recognised Educational Institutions must submit within the year of the examination, their SBA assignments as required by the syllabus.

Procedure 13.4.3: Candidates will be reported "*UNGRADED: NO SBA*"

RECORDS/SAMPLES RECEIVED” if the required SBA was not submitted by the presenting institution on their behalf or if, the Council having requested samples of the work done by the class, none was submitted by the presenting institution.

4. SBA AND THE SCHOOL

Various personnel at the school level have a central role in the administration of the SBA and in assessing student achievement.

4.1 Integrating SBA into the Schools’ Curriculum

Teaching and testing go hand-in-hand. Teachers measure the effectiveness of their instruction by designing assessment activities which provide students with the opportunity to demonstrate the competencies to be assessed. Feedback from testing allows teachers to refine their objectives, rethink their teaching strategies, select the most appropriate instructional materials and plan their next unit of work. These recurring activities provide teachers with a good vantage point from which to judge student competencies.

In the administration of the SBA, teachers

- (i) prepare tests that are the most appropriate measure of the students’ achievement of the objective being assessed;
- (ii) observe a wide sample of student behaviour in a more natural setting than occurs in a single externally assessed paper. In subjects with high practical elements, the teacher is in the best position to observe not only the students’ manipulative skills, but also their general work habits;
- (iii) select tasks that provide the opportunity for student to assume responsibility for monitoring their own learning (self-directed learning); and
- (iv) keep constant, up-to-date record of students achievements and competencies

4.2 Role of Principals/administrators

Principals/administrators play a critical role in ensuring that SBA is carried out in their schools and that scores are recorded and submitted when requested. Specifically they ensure that:

- (i) adequate facilities and equipment are available for the conduct of the SBA, for example, computers and laboratories;
- (ii) teachers are using the appropriate syllabus;
- (iii) teachers and heads of department receive the appropriate assessment guidelines;
- (iv) teachers are aware of the relevant materials, such as Guidelines for the Submission of SBA Samples and the Moderation of SBA forms required for the administration of the SBA and that adequate supplies of these documents are available for use at the institution;

- (v) teachers offer assistance to candidates only as permitted in the syllabus;
- (vi) teachers verify that the work submitted is that of the candidate;
- (vii) a completed declaration form is submitted indicating each subject for which submissions are made;
- (viii) teachers complete all the relevant information on the appropriate forms and submit the SBA scores and SBA samples by the deadline dates; and
- (ix) the SBA scores (electronic) and samples are submitted to the Local Registrar's Office by the dates stipulated by the Local Registrar. (The Local Registrar will forward the SBA scores to the Registrar, CXC Headquarters, Barbados, and despatch the samples to the relevant CXC marking centres by the date prescribed by CXC).

5. THE COMPILATION AND SUBMISSION OF SBA SCORES

5.1 Guidelines for submitting scores

All centres are required to submit SBA scores electronically using the SBA Data Capture Module of the Online Registration System (ORS) – **online submission**.

This online application displays all candidates registered for a given subject. (Teachers must immediately report to the Principal any errors or omissions noted in candidate registration.) The application allows teachers to enter the scores for the candidates who are registered for the SBA component. The application does not permit the input of any data for candidates registered as 'Resit Candidates' or those registered for the Alternate Paper.

The SBA scores may be submitted using the import/export menu. **The application does NOT permit the submission of scores where SBA scores, Order of Merit and Estimated Grades are not entered for ALL candidates registered for ALL subjects.**

The relevant documentation is available online for download from the Council's website (www.cxc.org) and all enquiries concerning the programme may be directed to the Local Registrar's Office.

5.2 The Order of Merit (Rank Order) and Estimated Grades

In accordance with the Council's Regulation 12.1, the Order of Merit list for each class must be submitted to Council. Teachers are therefore required to use the SBA Data Capture Module of the ORS for the submission of the Order of Merit of candidates.

Teachers are asked to note that the Order of Merit (Rank Order) and Estimated Grades must be based on candidates' **overall performance** over the period of preparation for the examination and NOT SOLELY on the SBA scores.

5.3 Steps to follow in submitting SBA Scores

- (i) Total, round-off and record all SBA scores taking great care to ensure that these are accurate.
- (ii) Submit the SBA mark, Order of Merit (Rank Order) and Estimated Grade for each candidate in the centre who is registered for the SBA component of the subject.
- (iii) Check to ensure that all candidates registered for subjects with SBA components, either have scores for the current year; are Resit Candidates, carrying forward the SBA scores from the PREVIOUS year or are private candidates who have registered to sit the alternative to the SBA **This applies only to the May-June Sitting.**
- (iv) **Check to ensure that the correct mark has been assigned to each candidate. N.B ensure that the total SBA scores for the Home Economics and Industrial Technology subjects have been keyed.**
- (v) Select the “No SBA” checkbox on the SBA Data Capture Screen for candidates who did no work for the current year and have no SBA scores from the previous May-June sitting.
N. B. Zero scores must not be recorded for these candidates.
- (vi) Submit SBA scores to the Local Registrar, by the prescribed date.
- (vii) Obtain from the Local Registrar, confirmation that the SBA scores submitted online, were received.

6. GUIDELINES FOR SUBMITTING SBA SAMPLES

- (i) Enter the SBA scores for all students registered for the different subjects in the ORS.
- (ii) Generate the list of candidates which comprise the SBA sample for each subject.
- (iii) Collect the SBA sample from the students.
- (iv) Clearly identify each sample by inscribing in bold letters
 - a. the candidate’s name
 - b. the candidate’s complete registration number as assigned by the Council
 - c. the subject and the Proficiency
 - d. the year of the examination
 - e. the name of the teacher
 - f. the title of the project/work
- (v) Secure the SBA samples of work for a particular subject together in ONE package or envelope along with the printed list of students compiling the sample (from the ORS) and the moderation form.
- (vi) Use the labels provided by the Council to clearly label the package or envelope with the following:
 - a. Year of examination

- b. centre code
 - c. name of the subject and the proficiency
 - d. name of the teacher(s) who marked the sample of work
 - e. candidate numbers of the candidates whose work is enclosed.
- (vii) Complete the Moderation of SBA Form by recording on it the registration numbers, names and scores for the students whose work are being submitted as part of the sample.
- N.B.** The Moderation Form must NOT be used to submit SBA scores for candidates **and must be submitted with the SBA sample ONLY**.
- (viii) Submit to the Local Registrar all the packages containing the SBA samples no later than the date specified by the said Registrar.
- (ix) Provide, for the Local Registrar, **by June 15**, a full explanation of the school's non-compliance with the Council's Regulations, where the work of particular candidates or samples of the candidates' work is not submitted.
- (x) Collect from the Local Registrar, receipts detailing the centre, number of samples, and the name(s) of the teacher(s) for ALL samples of work submitted.
- (xi) Indicate to the Local Registrar, no later than June 30, whether the school wishes to have the samples of work returned.
- N.B.** The cost of returning samples of work must be borne by the school or Local Registrar.

7. DEADLINES FOR SUBMITTING SBA

7.1 Deadlines for Submission

The deadlines for submission that are listed for each subject indicate when the data/documents should reach **CXC** and in some cases supersede deadline dates provided in the syllabus. **Failure to submit SBA data/documents by the deadline dates will result in candidates being reported "UNGRADED: NO SBA RECORDS/SAMPLES RECEIVED"**.

In order to meet CXC's deadlines, Local Registrars will set their own deadline dates for submission of records and samples from schools.

SBA SCORES OR SBA SAMPLES WILL NOT BE ACCEPTED AFTER THE ABSOLUTE DEADLINE OF 31 JULY.

8. ADDITIONAL INFORMATION AND REQUIREMENTS

8.1 Issue of SBA Documents

All SBA documents are available on the CXC website. (www.cxc.org)

8.2 SBA Audit

The Council reserves the right to conduct audits of all SBAs. Officers/Representatives of the Council will inspect additional samples from various centres, randomly selected, across a range of subjects. Principals and Teachers must retain all assignments, projects and assessment sheets of candidates and must produce/submit these when asked to do so.

8.3 Retention of SBA Samples at the School

The work of the candidates should be retained at the school for at least 3 months following the publication of results.

8.4 Examination Work – Copyright

All assignments, projects and assessment sheets are part of the examination records and will be considered the property of **CXC**.

8.5 Resit Candidates

SBA scores can be carried forward only **ONCE** and only for the year immediately following the first sitting. Candidates are only eligible to register as “Resit Candidates” if the moderated SBA mark (SBA mark awarded after review by **CXC**) obtained is at least 50% of the total SBA scores obtainable for the subject.

Candidates wishing to register as Resit Candidates must ensure that their registration information is identical to that submitted for the previous June’s examination.

Preliminary result slips include notation indicating the subject(s) for which the candidate is ineligible to carry forward SBA scores.

SUBJECT: ADDITIONAL MATHEMATICS**CXC 37/G/SYLL 10****EFFECTIVE FOR EXAMINATIONS FROM: MAY/JUNE 2012**

PROFICIENCY	General
WEIGHTING	20%
PROFILE DIMENSIONS	Profile 1: Conceptual Knowledge Profile 2: Algorithmic Knowledge Profile 3: Reasoning
TYPE OF ASSIGNMENT	One Research Project presented in the form of a report (Choice of Project A or B).
DOCUMENTS AVAILABLE <i>(These may be downloaded from the CXC website: www.cxc.org)</i>	<ul style="list-style-type: none">• Record of Marks for SBA• Guidelines for submitting SBA• Moderation of SBA Sample Form• Moderation Feedback Form• Cover Sheet for the project (Each project has its distinct cover sheet)• Mark Scheme
DOCUMENTS OR INFORMATION TO BE SUBMITTED	<ul style="list-style-type: none">• Candidates' SBA Marks (ORS)• Moderation Form (for SBA sample)• Sample projects, each with Individual Cover Sheet
SELECTION OF SBA SAMPLES	<p>Each centre must submit ONE SBA sample consisting of the projects/assignments of FIVE (5) candidates.</p> <p>After the candidates' SBA scores have been entered online, the sample for the centre will be automatically generated by the SBA Data Capture Module of the ORS using the following procedure:</p> <p>The total SBA scores for ALL candidates will be arranged in order of performance, from highest to lowest mark.</p> <p>❖ The SBA Data Capture Module of the ORS will then select the candidates who gained the</p> <ul style="list-style-type: none">• Highest mark• Middle (median) mark• Lowest mark• Mark that is midway between the highest mark and the middle mark• Mark that is midway between the lowest mark and the middle mark.

	<p>The centre must submit, by the stipulated deadlines, ONLY the sample that has been selected by the SBA Data Capture Module of the ORS.</p> <p>Where the number of candidates is less than 5, the work of ALL candidates must be submitted.</p>
<p>SYLLABUS GUIDELINES (Pages 31-46)</p>	<p>Candidates should complete ONE project, either Project A or Project B.</p> <p>The Project to be set by the teacher and based on CXC guidelines.</p> <p><u>Project A:</u></p> <ul style="list-style-type: none"> • A single project which is based on applying the mathematical concepts, skills and procedures from any topic (s) contained in any of the sections in the syllabus or their combinations in order to understand, describe or explain a real world phenomenon. <p><u>Project B:</u></p> <ul style="list-style-type: none"> • A single project which is based on applying the mathematical concepts, skills and procedures from any topic(s) in order to understand, describe or explain a real world phenomenon. This project is experiment based and involves the collection of data. <p>Assignments are to be marked in accordance with the Marking Scheme set by CXC. The materials specified by CXC in the SBA booklets should be used for the construction of projects wherever possible.</p>
<p>RESIT PROVISIONS</p>	<ul style="list-style-type: none"> • Candidates who have earned moderated marks equal to 50% or more of the total SBA marks may use these moderated SBA marks and elect not to repeat the SBA component; provided that they rewrite the examination during the subsequent year. They must register as Resit Candidates and at registration, must ensure that their registration information is identical to that submitted for the previous June's examination. • Candidates whose moderated marks are less than 50% of the maximum SBA marks for the subject, cannot register as Resit Candidates and must repeat the SBA requirements at any subsequent sitting of the examination.

SUBJECT: AGRICULTURAL SCIENCE (SINGLE AWARD)**CXC 07/G/SYLL 06****EFFECTIVE FOR EXAMINATIONS FROM: MAY/JUNE 2008**

PROFICIENCY	General
WEIGHTING	40%
PROFILE DIMENSIONS	Profile 1: The Business of Farming Profile 2: Crop Production Profile 3: Animal Production
TYPE OF ASSIGNMENT	<ul style="list-style-type: none">• 10 field practical assessments• 2 Cost Analyses
DOCUMENTS AVAILABLE <i>(These may be downloaded from the CXC website: www.cxc.org)</i>	<ul style="list-style-type: none">• Record of Marks for SBA• Guidelines for submitting SBA• Moderation of SBA Sample Form• External Moderator's Report form
DOCUMENTS OR INFORMATION TO BE SUBMITTED	<ul style="list-style-type: none">• Candidates' SBA Marks (ORS)• Moderation of SBA Sample Form (by the External Moderator)• Moderator's Report (by the External Moderator)
DEADLINE FOR RECEIPT AT CXC	30 April of the examination year
SELECTION OF SBA SAMPLES	Each centre must submit ONE SBA sample consisting of the work of FIVE (5) candidates to the External Moderator for reassessment. After the candidates' SBA scores have been entered online, the sample for the centre will be automatically generated by the SBA Data Capture Module of the ORS using the following procedure: ❖ The total SBA scores for ALL candidates will be arranged in order of performance, from highest to lowest mark.

	<ul style="list-style-type: none"> ❖ The SBA Data Capture Module of the ORS will then select the candidates who gained the <ul style="list-style-type: none"> • highest mark • middle (median) mark • lowest mark • mark that is midway between the highest mark and the middle mark • mark that is midway between the lowest mark and the middle mark. <p>Where the number of candidates is less than 5, the work of ALL candidates must be submitted.</p> <p>The External Moderator will reassess the work and submit the completed Moderation of SBA Form and the External Moderator’s Form to the Local Registrar by the stipulated deadline.</p>
<p>SYLLABUS GUIDELINES <i>(Pages 38 -49)</i></p>	<ul style="list-style-type: none"> • Assessment of 10 distinct skills, based on CXC criteria. • One Cost Analysis on broilers • One Cost Analysis on a crop produced
<p>RESIT PROVISIONS</p>	<ul style="list-style-type: none"> • Candidates who have earned moderated marks equal to 50% or more of the total SBA marks may use these moderated SBA marks and elect not to repeat the SBA component; provided that they rewrite the examination during the subsequent year. They must register as Resit Candidates and at registration, must ensure that their registration information is identical to that submitted for the previous June’s examination. • Candidates whose moderated marks are less than 50% of the maximum SBA marks for the subject, cannot register as Resit Candidates and must repeat the SBA requirements at any subsequent sitting of the examination.

SUBJECT: AGRICULTURAL SCIENCE (DOUBLE AWARD)**CXC 07/G/SYLL 06****EFFECTIVE FOR EXAMINATIONS FROM: MAY/JUNE 2008**

PROFICIENCY	General
WEIGHTING	40%
PROFILE DIMENSIONS	Profile 1: The Business of Farming Profile 2: Crop Production Profile 3: Animal Production
TYPE OF ASSIGNMENT	<ul style="list-style-type: none">• 10 field practical assessments• 3 Cost Analyses• 1 Research Project
DOCUMENTS AVAILABLE <i>(These may be downloaded from the CXC website: www.cxc.org)</i>	<ul style="list-style-type: none">• Record of Marks for SBA• Guidelines for submitting SBA• Moderation of SBA Sample Form• External Moderator's Report form
DOCUMENTS OR INFORMATION TO BE SUBMITTED	<ul style="list-style-type: none">• Candidates' SBA Marks (ORS)• Moderation of SBA Sample Form (by the External Moderator)• Moderator's Report (by the External Moderator)
DEADLINE FOR RECEIPT AT CXC	30 April of the examination year
SELECTION OF SBA SAMPLES	<p>Each centre must submit ONE SBA sample consisting of the work of FIVE (5) candidates to the External Moderator for reassessment.</p> <p>After the candidates' SBA scores have been entered online, the sample for the centre will be automatically generated by the SBA Data Capture Module of the ORS using the following procedure:</p> <ul style="list-style-type: none">❖ The total SBA scores for ALL candidates will be arranged in order of performance, from highest to lowest mark.

	<p>❖ The SBA Data Capture Module of the ORS will then select the candidates who gained the</p> <ul style="list-style-type: none"> • highest mark • middle (median) mark • lowest mark • mark that is midway between the highest mark and the middle mark • mark that is midway between the lowest mark and the middle mark. <p>Where the number of candidates is less than 5, the work of ALL candidates must be submitted.</p> <p>The External Moderator will reassess the work and submit the completed Moderation of SBA Form and the External Moderator’s Form to the Local Registrar by the stipulated deadline.</p>
<p>SYLLABUS GUIDELINES <i>(pages 38 -49)</i></p>	<ul style="list-style-type: none"> • Assessment of 10 distinct skills, based on CXC criteria. • One Cost Analysis on broilers, one on layers and one on a crop produced. • One Research Project no more than 1500 words long.
<p>RESIT PROVISIONS</p>	<ul style="list-style-type: none"> • Candidates who have earned moderated marks equal to 50% or more of the total SBA marks may use these moderated SBA marks and elect not to repeat the SBA component; provided that they rewrite the examination during the subsequent year. They must register as Resit Candidates and at registration, must ensure that their registration information is identical to that submitted for the previous June’s examination. • Candidates whose moderated marks are less than 50% of the maximum SBA marks for the subject, cannot register as Resit Candidates and must repeat the SBA requirements at any subsequent sitting of the examination.

SUBJECT: BIOLOGY**CXC 21/G/SYLL 13****EFFECTIVE FOR EXAMINATIONS FROM: MAY/JUNE 2015**

PROFICIENCY	General
WEIGHTING	20%
PROFILE DIMENSIONS	Profile 2: Use of Knowledge Profile 3: Experimental Skills
TYPE OF ASSIGNMENT	18 practical assignments testing 5 practical skills
DOCUMENTS AVAILABLE <i>(These may be downloaded from the CXC website: www.cxc.org)</i>	<ul style="list-style-type: none"> • Record of Marks for SBA • Moderation of SBA Sample Form • Moderation Feedback Report Form
DOCUMENTS OR INFORMATION TO BE SUBMITTED	<ul style="list-style-type: none"> • Candidates' SBA Marks (ORS) • Sample of Laboratory Books • The External Moderator will submit to the Local Registrar by the stipulated deadline the completed <ul style="list-style-type: none"> ❖ Moderation of SBA Sample Report ❖ Moderation feedback Report
DEADLINE FOR RECEIPT AT CXC	30 April of the examination year – SBA marks Teachers are NOT required to submit to CXC samples of candidates' work, unless specifically requested to do so by the Council BUT will required to submit the candidates' marks electronically.
ON SITE (EXTERNAL) MODERATION	<ul style="list-style-type: none"> • The moderator will visit during Term 2 of Year 2. During the visit, the moderator will review a sample of the Year 1 candidates' laboratory books; observe and assess a sample of Year 2 candidates and remark a sample of the Year 2 laboratory books. • Teachers must make available to the Moderator ALL Assessment Sheets (Record of Marks, Mark schemes and the proposal for the Investigation (Year 1) and the report of the investigation (Year 2)

<p>SELECTION OF SBA SAMPLE</p>	<p>Each centre must submit ONE SBA sample consisting of the work of FIVE (5) candidates to the External Moderator for reassessment.</p> <p>After the candidates' SBA scores have been entered online, the sample for the centre will be automatically generated by the SBA Data Capture Module of the ORS using the following procedure:</p> <ul style="list-style-type: none"> ❖ The total SBA scores for ALL candidates will be arranged in order of performance, from highest to lowest mark. ❖ The SBA Data Capture Module of the ORS will then select the candidates who gained the <ul style="list-style-type: none"> • highest mark • middle (median) mark • lowest mark • mark that is midway between the highest mark and the middle mark • mark that is midway between the lowest mark and the middle mark. <p>The External Moderator may request additional samples at his/her discretion. The candidates selected above may be required to demonstrate some practical skill.</p> <p>Where the number of candidates is less than 5, the work of ALL candidates must be submitted.</p> <p>The Marking Scheme must be submitted with the sample.</p>
<p>SYLLABUS GUIDELINES</p>	<p>Each candidate must keep a laboratory book containing all completed practical exercises done over the two-year period.</p> <ul style="list-style-type: none"> • Teachers at the centre must collaborate, set tasks and devise the Marking Scheme. • Detailed Marking Schemes for work assessed for CXC must be submitted to the External Moderator. • There must be an average of at least three assessments completed for each skill. • At least 18 laboratory practical exercises must be completed. <p>Candidates pursuing two or more of the single science subjects (Biology, Chemistry and Physics) may opt to carry out ONE investigation only from any of these subjects. Only the marks for the investigation can be transferred across subjects</p>
<p>RESIT PROVISIONS</p>	<ul style="list-style-type: none"> • Candidates who have earned moderated marks equal to 50% or more of the total SBA marks may use these moderated SBA marks and elect not to repeat the SBA component; provided that they rewrite the examination during the subsequent year. They must register as Resit Candidates and at registration, must ensure that their registration information is identical to that submitted

	<p>for the previous June's examination.</p> <ul style="list-style-type: none">• Candidates whose moderated marks are less than 50% of the maximum SBA marks for the subject, cannot register as Resit Candidates and must repeat the SBA requirements at any subsequent sitting of the examination.
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SUBJECT: BUILDING TECHNOLOGY – OPTION I – WOODS
– OPTION II - CONSTRUCTION

CXC 24/T/SYLL 2000

EFFECTIVE FOR EXAMINATIONS FROM: MAY/JUNE 2010

PROFICIENCY	Technical
WEIGHTING	40%
PROFILE DIMENSIONS	Profile 3: Practical Ability
TYPE OF ASSIGNMENT	2 Projects: - <ul style="list-style-type: none"> • Individual/group practical, selected from a list of three published by CXC. • ONE written project set by the teacher in keeping with the guidelines published by CXC (1000 – 1200 words)
DOCUMENTS AVAILABLE <i>(These may be downloaded from the CXC website: www.cxc.org)</i>	For each Option: <ul style="list-style-type: none"> • Project Plan Sheets • Record of Marks • Instructions to Schools on the SBA Laboratory Exercises • Notes to External Moderators of Projects and Laboratory Exercises • Moderation of SBA Sample Form • Moderation Feedback Report (after results issued)
DOCUMENTS OR INFORMATION TO BE SUBMITTED	<ul style="list-style-type: none"> • Candidates' SBA Marks (ORS) <p>N.B. A <i>sample</i> of assignments must be reassessed by the External Moderator</p> <p>The Moderator will submit:</p> <ul style="list-style-type: none"> • Completed Moderation Form • One completed copy of the Moderator's Ratings/Comments on SBA LAB Process Evaluation • 5 completed process and product evaluation forms – 1 for each of the candidates assessed in the sample. • External Examiner's Report
DEADLINE FOR RECEIPT AT CXC	30 April of the examination year

SELECTION OF SBA SAMPLES

The teacher(s) at each centre must submit **ONE** SBA sample consisting of the work of FIVE (5) candidates to the Moderator for reassessment.

After the candidates' SBA scores have been entered online, the sample for the centre will be automatically generated by the SBA Data Capture Module of the ORS using the following procedure:

- ❖ The total SBA scores for ALL candidates will be arranged in order of performance, from highest to lowest mark.
- ❖ The SBA Data Capture Module of the ORS will then select the candidates who gained the
 - highest mark
 - middle (median) mark
 - lowest mark
 - mark that is midway between the highest mark and the middle mark
 - mark that is midway between the lowest mark and the middle mark.

N.B.

- ❖ **After the sample of practical projects and written assignments of FIVE candidates has been generated by the SBA Data Capture Module of the ORS the teacher(s) must complete the Moderation Form and submit it with the candidates' work (laboratory books/exercises, plan sheets and practical projects) to the External Moderator for reassessment.**
- ❖ **The Moderator must ensure that the candidates selected for the sample have completed ALL assignments.**

Where the number of candidates is less than 5, the work of ALL candidates must be assessed by the Moderator.

<p>SYLLABUS GUIDELINES</p> <p><i>(Pages 2 and 5 of Amendment)</i></p>	<p><u>Assignment 1 – Project:</u></p> <ul style="list-style-type: none"> The practical Project to be set by the teacher and based on CXC guidelines. <p>Option I – Woods</p> <ul style="list-style-type: none"> A single project which encompasses the concepts, skills and procedures contained in Modules 4, 5, 6 and 7. Project ideas include the following: cabinet with carcass or frame constitution, table, wall unit with shelves and drawers, bookcase, stool, display cabinet. <p>Option II – Construction</p> <ul style="list-style-type: none"> Two projects which encompass concepts, skills and procedures contained in Modules 3, 4, 5, 6, 7, 8, 9 and 10. <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> ONE project showing a combination as follows: partition with door set, floor with stairwell, wall and roof (cable, hip or hip and valley), strip foundation and concrete floor upgrade. <p><u>Assignment 2: Written</u></p> <p>Option I - Woods</p> <ul style="list-style-type: none"> Set by the Classroom teacher(s) in keeping with the guidelines outlined by CXC and based on the Common Modules C1, C8 and C9. <p>Option II - Construction</p> <ul style="list-style-type: none"> Set by the Classroom teacher(s) in keeping with the guidelines outlined by CXC and based on the Common Modules D1, D14 and D15. <p>Assignments are to be marked in accordance with the Marking Scheme set by CXC. The materials specified by CXC in the SBA booklet should be used for the construction of projects wherever possible.</p>
<p>RESIT PROVISIONS</p>	<ul style="list-style-type: none"> Candidates who have earned moderated marks equal to 50% or more of the total SBA marks may use these moderated SBA marks and elect not to repeat the SBA component; provided that they rewrite the examination during the subsequent year. They must register as Resit Candidates and at registration, must ensure that their registration information is identical to that submitted for the previous June’s examination. Candidates whose moderated marks are less than 50% of the maximum SBA marks for the subject, cannot register as Resit Candidates and must repeat the SBA requirements at any subsequent sitting of the examination.

SUBJECT: CARIBBEAN HISTORY
CXC 03/G//SYLL 09

EFFECTIVE FOR EXAMINATIONS FROM: MAY/JUNE 2011

PROFICIENCY	General
WEIGHTING	21%
PROFILE DIMENSIONS	Profile 2: Use of Knowledge, Enquiry and Communication
TYPE OF ASSIGNMENT	One research project (a project report of 1200 – 1500 words to be submitted).
DOCUMENTS AVAILABLE <i>(These may be downloaded from the CXC website: www.cxc.org)</i>	<ul style="list-style-type: none"> • Record of Marks for SBA • Moderation of SBA Sample Form • Moderation Feedback Form
DOCUMENTS OR INFORMATION TO BE SUBMITTED	<ul style="list-style-type: none"> • Candidates' SBA Marks (ORS) • Sample of project reports of 5 candidates with the completed Moderation of SBA Form
DEADLINE FOR RECEIPT AT CXC	30 April of the examination year
SELECTION OF SBA SAMPLES	<p>RANDOM SAMPLING</p> <p>Teachers will be notified as to whether they are required to submit SBA samples to CXC.</p> <p>If requested, the centre must submit ONE SBA sample consisting of the project reports of FIVE (5) candidates.</p> <p>After the candidates' SBA scores have been entered online, the sample for the centre will be automatically generated by the SBA Data Capture Module of the ORS using the following procedure:</p> <ul style="list-style-type: none"> ❖ The total SBA scores for ALL candidates will be arranged in order of performance, from highest to lowest mark.

	<ul style="list-style-type: none"> ❖ The SBA Data Capture Module of the ORS will then select the candidates who gained <ul style="list-style-type: none"> • the highest mark • middle (median) mark • lowest mark • mark that is midway between the highest mark and the middle mark • mark that is midway between the lowest mark and the middle mark. <p>The centre must submit, by the stipulated deadlines, ONLY the sample that has been selected by the SBA Data Capture Module of the ORS.</p> <p>Where the number of candidates is less than 5, the work of ALL candidates must be submitted.</p>
<p>SYLLABUS GUIDELINES <i>(pages 22 – 25)</i></p>	<p>Areas of research for the project may be selected from the Core, the Themes or some area of Local History.</p> <p>Candidates can work either in groups or individually to research a topic, but independent reports must be submitted.</p> <p>Teachers must assess the completed work in accordance with the Mark Scheme provided on page 26 of the syllabus.</p> <p>Marks given for each task as well as the total score are to be clearly indicated on the last page or inside cover of the candidate’s research paper folder.</p>
<p>RESIT PROVISIONS</p>	<ul style="list-style-type: none"> • Candidates who have earned moderated marks equal to 50% or more of the total SBA marks may use these moderated SBA marks and elect not to repeat the SBA component; provided that they rewrite the examination during the subsequent year. They must register as Resit Candidates and at registration, must ensure that their registration information is identical to that submitted for the previous June’s examination. • Candidates whose moderated marks are less than 50% of the maximum SBA marks for the subject, cannot register as Resit Candidates and must repeat the SBA requirements at any subsequent sitting of the examination.

SUBJECT: CHEMISTRY
CXC 21/G/SYLL 13

EFFECTIVE FOR EXAMINATIONS FROM: MAY/JUNE 2015

PROFICIENCY	General
WEIGHTING	20%
PROFILE DIMENSIONS	Profile 2: Use of Knowledge Profile 3: Experimental Skills
TYPE OF ASSIGNMENT	Minimum of 16 practical assignments testing 4 practical skills.
DOCUMENTS AVAILABLE (These may be downloaded from the CXC website: www.cxc.org)	<ul style="list-style-type: none"> • Record of Marks for SBA • Moderation of SBA Sample Form • Moderation Feedback Report Form
DOCUMENTS OR INFORMATION TO BE SUBMITTED	<ul style="list-style-type: none"> • Candidates' SBA Marks (ORS) • Sample of Laboratory Books • External Moderator will submit to the Local Registrar by the stipulated deadline, the completed <ul style="list-style-type: none"> ❖ Moderation of SBA Sample Reports ❖ Moderation Feedback Reports
DEADLINE FOR RECEIPT AT CXC	<p>30 April of the examination year - SBA Marks</p> <p>Teachers are NOT required to submit to CXC samples of candidates' work, unless specifically requested to do so by the Council BUT will be required to submit the candidates' marks electronically.</p>
EXTERNAL (ON SITE) MODERATION	<ul style="list-style-type: none"> • The moderator will visit during Term 2 of Year 2. During the visit, the moderator will review a sample of the Year 1 candidates' laboratory books; observe and assess a sample of Year 2 candidates and remark a sample of the Year 2 laboratory books. • Teachers must make available to the Moderator ALL Assessment Sheets (Record of Marks, Mark schemes and the proposal for the Investigation (Year 1) and the report of the investigation (Year 2)

<p>SELECTION OF SBA SAMPLE</p>	<p>Each Centre must submit ONE SBA sample consisting of the work of FIVE (5) candidates to the External Moderators for reassessment.</p> <p>After the candidates' SBA scores have been entered online, the sample for the centre will be automatically generated by the SBA Data Capture Module of the ORS using the following procedure:</p> <ul style="list-style-type: none"> ❖ The total SBA scores for ALL candidates will be arranged in order of performance, from highest to lowest mark. ❖ The SBA Data Capture Module of the ORS will then select the candidates who gained the <ul style="list-style-type: none"> • highest mark • middle (median) mark • lowest mark • mark that is midway between the highest mark and the middle mark • mark that is midway between the lowest mark and the middle mark. <p>The centre must submit, by the stipulated deadlines, ONLY the sample that has been selected by the SBA Data Capture Module of the ORS.</p> <p>Where the number of candidates is less than 5, the work of ALL candidates must be submitted.</p> <p>The Marking Scheme must be submitted with the sample.</p>
<p>SYLLABUS GUIDELINES (pages 63 – 73)</p>	<p>Each candidate must keep a practical laboratory book containing all completed practical exercises done over the two-year period.</p> <ul style="list-style-type: none"> • Teachers at the centre must collaborate, set the tasks and devise the Marking Scheme. • Detailed Marking Schemes for work assessed for CXC must be submitted. • There must be an average of at least two assessments completed for each skill. • At least 16 laboratory practical exercises must be completed. <p>Candidates pursuing two or more of the single subjects (Biology, Chemistry and Physics) may opt to carry out ONE investigation only from any of these subjects. Only the marks for the investigation can be transferred across subjects.</p>

RESIT PROVISIONS

- Candidates who have earned moderated marks equal to 50% or more of the total SBA marks may use these moderated SBA marks and elect not to repeat the SBA component; provided that they rewrite the examination during the subsequent year. They must register as Resit Candidates and at registration, must ensure that their registration information is identical to that submitted for the previous June's examination.
- Candidates whose moderated marks are less than 50% of the maximum SBA marks for the subject, **cannot** register as Resit Candidates and must repeat the SBA requirements at any subsequent sitting of the examination.

SUBJECT: ECONOMICS
[CXC 34/G/SYLL 05]

EFFECTIVE FOR EXAMINATIONS FROM: MAY/JUNE 2010

PROFICIENCY	General
WEIGHTING	20%
PROFILE DIMENSIONS	Profile 1: Knowledge and Comprehension Profile 2: Interpretation and Analysis Profile 3: Application
TYPE OF ASSIGNMENT	One research project (a report of 1000 – 1200 words to be submitted)
DOCUMENTS AVAILABLE <i>(These may be downloaded from the CXC website: www.cxc.org)</i>	<ul style="list-style-type: none"> • Guidelines for Selection of SBA sample • Record of Marks for SBA • Moderation of SBA Sample Form • Moderation Feedback Report (Completed forms will be sent to schools after results are issued)
DOCUMENTS OR INFORMATION TO BE SUBMITTED	<ul style="list-style-type: none"> • Candidates’ SBA Marks (ORS) • Sample of projects with completed SBA Moderation Form
DEADLINE FOR RECEIPT AT CXC	30 April of the examination year
SELECTION OF SBA SAMPLES SELECTION OF SBA SAMPLES	<p>Each centre must submit ONE SBA sample consisting of the work of FIVE (5) candidates.</p> <p>After the candidates’ SBA scores have been entered online, the sample for the centre will be automatically generated by the SBA Data Capture Module of the ORS using the following procedure:</p> <ul style="list-style-type: none"> ❖ The total SBA scores for ALL candidates will be arranged in order of performance, from highest to lowest mark. ❖ The SBA Data Capture Module of the ORS will then select the candidates who gained the <ul style="list-style-type: none"> • highest mark • middle (median) mark • lowest mark • mark that is midway between the highest mark and the middle mark

	<ul style="list-style-type: none"> • mark that is midway between the lowest mark and the middle mark. ❖ The centre must submit by the stipulated deadlines, ONLY the sample that has been selected by the SBA Data Capture Module of the ORS ❖ Where the number of candidates is less than 5, the projects of ALL candidates must be submitted.
<p>SYLLABUS GUIDELINES</p> <p><i>(pages 26 -30)</i></p>	<ul style="list-style-type: none"> • Candidates’ research projects must be based on (or related to) economic issues and problems. • Issues and problems to be investigated must be approved by the teacher. • A research report of 1000 – 1200 words must be submitted. • The report must include qualitative or quantitative data or both and may include graphs, charts or tables. • Candidates can work either in groups or individually, but independent reports must be submitted. • Teachers must assess the completed work in accordance with the mark scheme provided on pages 29-30 of the CXC syllabus.
<p>RESIT PROVISIONS</p>	<ul style="list-style-type: none"> • Candidates who have earned moderated marks equal to 50% or more of the total SBA marks may use these moderated SBA marks and elect not to repeat the SBA component; provided that they rewrite the examination during the subsequent year. They must register as Resit Candidates and at registration, must ensure that their registration information is identical to that submitted for the previous June’s examination. • Candidates whose moderated marks are less than 50% of the maximum SBA marks for the subject, cannot register as Resit Candidates and must repeat the SBA requirements at any subsequent sitting of the examination.

SUBJECT: ELECTRICAL AND ELECTRONIC TECHNOLOGY
[CXC 24/T/SYLL 00 INDUSTRIAL TECHNOLOGY SYLLABUSES
AND AMENDMENT TO THE SYLLABUSES]

EFFECTIVE FOR EXAMINATIONS FROM: MAY/JUNE 2008

PROFICIENCY	Technical
WEIGHTING	40%
PROFILE DIMENSIONS	Profile 3: Practical Ability
TYPE OF ASSIGNMENT	<p>Terms 4 and 5</p> <ul style="list-style-type: none"> • 5 laboratory exercises selected from a list of eight (8) set by CXC • Written assignment set by the teacher in keeping with the guidelines outlined by CXC (1000-1200 words)
<p>DOCUMENTS AVAILABLE <i>(These may be downloaded from the CXC website: www.cxc.org)</i></p>	<ul style="list-style-type: none"> • Laboratory Exercises • Laboratory books with Marking Scheme • Record of Marks for SBA • Moderation of SBA Sample Form • Moderation Feedback Report Form
<p>DOCUMENTS OR INFORMATION TO BE SUBMITTED</p> <p>DEADLINE FOR RECEIPT AT CXC</p>	<ul style="list-style-type: none"> • Candidates' SBA Marks (ORS) <p><i>N.B. A sample of assignments is to be reassessed by the External Moderator.</i></p> <p>The Moderator will submit:</p> <ul style="list-style-type: none"> • Completed Moderation Form • One completed copy of the Moderator's Ratings/comments on SBA-Lab Process Evaluation • 5 Laboratory Books – 1 for each of the candidate assessed in the sample • External Examiner's Report <p>30 April of the examination year</p>
SELECTION OF SBA SAMPLES	<p>The teacher(s) at each centre must submit ONE SBA sample consisting of the work of FIVE (5) candidates to the Moderator for reassessment.</p> <p>After the candidates' SBA scores have been entered online, the sample for the centre will be automatically generated by the SBA Data Capture Module of the ORS using the following procedure:</p> <ul style="list-style-type: none"> ❖ The total SBA scores for ALL candidates will be arranged in order of performance, from highest to lowest mark.

	<ul style="list-style-type: none"> ❖ The SBA Data Capture Module of the ORS will then select the candidates who gained the <ul style="list-style-type: none"> • highest mark • middle (median) mark • lowest mark • mark that is midway between the highest mark and the middle mark • mark that is midway between the lowest mark and the middle mark. <p>N.B.</p> <ul style="list-style-type: none"> ❖ After the sample of practical projects and written assignments of FIVE candidates has been generated by the SBA Data Capture Module of the ORS, the teacher(s) must complete the Moderation Form and submit it with the candidates' work (laboratory books/exercises, plan sheets and practical projects) to the External Moderator for reassessment. ❖ The Moderator must ensure that the candidates selected for the sample have completed <u>ALL</u> assignments. <p>The centre must submit, by the stipulated deadlines, ONLY the sample that has been selected by the SBA Data Capture Module of the ORS.</p> <p>Where the number of candidates is less than 5, the work of ALL candidates must be assessed by the Moderator.</p>
<p>SYLLABUS GUIDELINES <i>(Pages 2 and 3 of Amendment)</i></p>	<ul style="list-style-type: none"> • Candidates are required to complete two assignments during Terms 4 and 5 (Terms 1 and 2 of the examination year). • Five laboratory exercises to be selected from a list of eight published by CXC. • A written assignment set by the Classroom teacher in keeping with the guidelines outlined by CXC and based on the Common Modules A1, A7 and A8. • The conduct and findings of each exercise should be recorded in the candidate's laboratory book.
<p>RESIT PROVISIONS</p>	<ul style="list-style-type: none"> • Candidates who have earned moderated marks equal to 50% or more of the total SBA marks may use these moderated SBA marks and elect not to repeat the SBA component; provided that they rewrite the examination during the subsequent year. They must register as Resit Candidates and at registration, must ensure that their registration information is identical to that submitted for the previous June's examination.

	<ul style="list-style-type: none">• Candidates whose moderated marks are less than 50% of the maximum SBA marks for the subject, cannot register as Resit Candidates and must repeat the SBA requirements at any subsequent sitting of the examination.
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SUBJECT: ELECTRONIC DOCUMENT PREPARATION AND MANAGEMENT
[CXC 34/G/SYLL12]
EFFECTIVE FOR EXAMINATIONS FROM: MAY/JUNE 2014

PROFICIENCY	General
WEIGHTING	40%
PROFILE DIMENSIONS	Profile 1: Accuracy and Speed Profile 2: Knowledge and Comprehension Profile 3: Presentation and Use of Technology
TYPE OF ASSIGNMENT	Three production assignments One Portfolio
DOCUMENTS AVAILABLE <i>(These may be downloaded from the CXC website: www.cxc.org)</i>	<ul style="list-style-type: none"> • Record of Marks for SBA • Moderation of SBA Sample Form • Guidelines for the Submission of SBA • Moderation Feedback Report
DOCUMENTS OR INFORMATION TO BE SUBMITTED	<ul style="list-style-type: none"> • Candidates' SBA Marks (ORS) • Sample of Assignments and Sample Reference Manuals with the completed SBA Moderation Form
DEADLINE FOR RECEIPT AT CXC	30 April of the examination year
SELECTION OF SBA SAMPLES	<p>Each centre must submit ONE SBA sample consisting of the work of FIVE (5) candidates. (Production assignments and portfolio)</p> <p>After the candidates' SBA scores have been entered online, the sample for the centre will be automatically generated by the SBA Data Capture Module of the ORS using the following procedure:</p> <ul style="list-style-type: none"> ❖ The total SBA scores for ALL candidates will be arranged in order of performance, from highest to lowest mark. ❖ The SBA Data Capture Module of the ORS will then select the candidates who gained the <ul style="list-style-type: none"> • highest mark • middle (median) mark • lowest mark • mark that is midway between the highest mark and the middle mark • mark that is midway between the lowest mark and the middle mark.

	<p>The centre must submit, by the stipulated deadlines, ONLY the sample that has been selected by the SBA Data Capture Module of the ORS.</p> <p>Where the number of candidates is less than 5, the production assignments and portfolios of ALL candidates <u>must</u> be submitted.</p>
<p>SYLLABUS GUIDELINES</p> <p><i>(pages 19 – 29)</i></p>	<p><u>Assignments</u></p> <p>Three assignments prepared, administered and marked by the subject teacher(s). The teacher(s) will have responsibility for preparing the keys and the mark schemes.</p> <p>Suggested assignments are outlined in the syllabus.</p>
	<p><u>Portfolio</u></p> <p>Candidates prepare a portfolio that should contain samples of the candidate’s best work as determined by the teacher. The required components are listed in the syllabus (Pages 25-29)</p> <p>The tasks should be completed under the guidance of the subject teacher(s).</p> <p>Teachers must assess the portfolio in accordance with guidelines provided by CXC.</p>
<p>RESIT PROVISIONS</p>	<ul style="list-style-type: none"> • Candidates who have earned moderated marks equal to 50% or more of the total SBA marks may use these moderated SBA marks and elect not to repeat the SBA component; provided that they rewrite the examination during the subsequent year. They must register as Resit Candidates and at registration, must ensure that their registration information is identical to that submitted for the previous June’s examination. • Candidates whose moderated marks are less than 50% of the maximum SBA marks for the subject, cannot register as Resit Candidates and must repeat the SBA requirements at any subsequent sitting of the examination.

SUBJECT: GEOGRAPHY
[CXC 02/O/SYLL 05]

EFFECTIVE FOR EXAMINATIONS FROM: MAY/JUNE 2008

PROFICIENCY	General
WEIGHTING	20%
PROFILE DIMENSIONS	Profile 1: Practical Skills Profile 2: Knowledge Profile 3: Use of Knowledge
TYPE OF ASSIGNMENT	Field Study (a report of 1200 – 1500 words to be submitted)
DOCUMENTS AVAILABLE <i>(These may be downloaded from the CXC website: www.cxc.org)</i>	<ul style="list-style-type: none"> • Record of Marks for SBA • Field Study Strategy Sheet • Individual Mark Sheet (Cover Sheet for Field Study Report) • Moderation Feedback Report (Completed forms will be sent to schools after results are issued)
DOCUMENTS OR INFORMATION TO BE SUBMITTED	<ul style="list-style-type: none"> • Candidates' SBA Marks (ORS) • Moderation Form (for SBA Sample) • Sample of 5 candidates' Field Study Reports with the Strategy Sheets included at the beginning of the reports and Individual Mark Sheet at cover. <p>(N.B. Field specimens, for example, insects, soil or other field material are NOT to be submitted)</p>
DEADLINE FOR RECEIPT AT CXC	30 April of the examination year
SELECTION OF SBA SAMPLE	<p>Each centre must submit ONE SBA sample consisting of the Field Study Reports of FIVE (5) candidates.</p> <p>After the candidates' SBA scores have been entered online, the sample for the centre will be automatically generated by the SBA Data Capture Module of the ORS using the following procedure:</p> <ul style="list-style-type: none"> ❖ The total SBA scores for ALL candidates will be arranged in order of performance, from highest to lowest mark.

	<ul style="list-style-type: none"> ❖ The SBA Data Capture Module of the ORS will then select the candidates who gained the <ul style="list-style-type: none"> • highest mark • middle (median) mark • lowest mark • mark that is midway between the highest mark and the middle mark • mark that is midway between the lowest mark and the middle mark. <p>The centre must submit, by the stipulated deadlines, ONLY the sample that has been selected by the SBA Data Capture Module of the ORS.</p> <p>Where the number of candidates is less than 5, the Field Study Reports of ALL candidates <u>must</u> be submitted.</p>
<p>SYLLABUS GUIDELINES (pages 22 – 34)</p>	<ul style="list-style-type: none"> • The Field Study report should be a clear account of a manageable geographical question or problem. • The Field Study can be either an independent study or a group effort. • If it is a group effort, candidates may work on the same general topics but must submit independent reports. • Teachers must assess the report in accordance with the Marking Scheme set in the syllabus (pages 26 – 32).
<p>RESIT PROVISIONS</p>	<ul style="list-style-type: none"> • Candidates who have earned moderated marks equal to 50% or more of the total SBA marks may use these moderated SBA marks and elect not to repeat the SBA component; provided that they rewrite the examination during the subsequent year. They must register as Resit Candidates and at registration, must ensure that their registration information is identical to that submitted for the previous June’s examination. • Candidates whose moderated marks are less than 50% of the maximum SBA marks for the subject, cannot register as Resit Candidates and must repeat the Field Study.

SUBJECT: CLOTHING AND TEXTILES
FOOD AND NUTRITION
HOME ECONOMICS: MANAGEMENT
HOME ECONOMICS SYLLABUS [CXC 11/O/SYLL 02]

EFFECTIVE FOR EXAMINATIONS FROM: MAY/JUNE 2008

PROFICIENCY	General
WEIGHTING	30%
PROFILE DIMENSIONS	Profile 3: Practical Skills
TYPE OF ASSIGNMENT	<ul style="list-style-type: none"> • Assignment 1 – set and marked by teacher • Assignment 2 – set by teacher, jointly assessed by teacher and External Examiner • Assignment 3 – set and marked by teacher
DOCUMENTS AVAILABLE <i>(These may be downloaded from the CXC website: www.cxc.org)</i>	<ul style="list-style-type: none"> • Record of Marks (to be completed by the teacher) • Record of Marks (to be completed by the External Examiner) • SBA Marking Scheme • Guidelines to Teachers and External Examiners for the conduct of SBA
DOCUMENTS OR INFORMATION TO BE SUBMITTED DEADLINE FOR RECEIPT AT CXC	<ul style="list-style-type: none"> • Candidates' SBA Marks (ORS) submitted by the teacher via the ORS • Record of Marks and External Examiner's Report by the External Examiner <p>The External Examiner will submit</p> <ul style="list-style-type: none"> • External Examiner's Report and Record of Marks for Practical Assignment No. 2 <p>30 April of the examination year</p>
SELECTION OF SBA SAMPLES	Teachers are NOT required to submit samples. However CXC reserves the right to request specific samples.
SYLLABUS GUIDELINES <i>(pages 70-72)</i>	<ul style="list-style-type: none"> • The teacher should set and mark a minimum of 16 practical assignments over the two-year period. These should enable candidates to develop their practical skills. • THREE of these, one per Terms 3 to 5, should be assessed for the SBA.

	<ul style="list-style-type: none"> • Each assignment must test the skills identified in the syllabus, namely, Planning and Preparation, Manipulation, and Evaluation and Presentation. • Assignments should be assessed by the teacher using the mark schemes provided in the syllabus.
RESIT PROVISIONS	<ul style="list-style-type: none"> • Candidates who have earned moderated marks equal to 50% or more of the total SBA marks may use these moderated SBA marks and elect not to repeat the SBA component provided that they rewrite the examination during the subsequent year. They must register as Resit Candidates and at registration, must ensure that their registration information is identical to that submitted for the previous June's examination. • Candidates whose moderated marks are less than 50% of the maximum SBA marks for the subject cannot register as Resit Candidates and must repeat the SBA requirements at any subsequent sitting of the examination.

SUBJECT: INFORMATION TECHNOLOGY
[CXC 30/G/SYLL 08]
(GENERAL PROFICIENCY)

EFFECTIVE FOR EXAMINATIONS FROM: MAY/JUNE 2010

PROFICIENCY	<ul style="list-style-type: none"> • General
WEIGHTING	General – 33.3%
PROFILE DIMENSIONS	<p>Profile 1: Theory</p> <p>Profile 2: Productivity Tools</p> <p>Profile 3: Problem Solving and Programming</p>
TYPE OF ASSIGNMENT	One project
DOCUMENTS AVAILABLE <i>(These may be downloaded from the CXC website: www.cxc.org)</i>	<ul style="list-style-type: none"> • Record of Marks for SBA • Moderation of SBA Sample Form • Moderation Feedback Report (after results are issued)
DOCUMENTS OR INFORMATION TO BE SUBMITTED TO CXC DEADLINE FOR RECEIPT AT CXC	<ul style="list-style-type: none"> • Candidates’ SBA Marks • Sample projects with the completed Moderation Form • Teacher’s Marking Scheme <p>30 April of the examination year</p>
SELECTION OF SBA SAMPLES	<p>Each centre must submit ONE SBA sample consisting of the projects/assignments of FIVE (5) candidates.</p> <p>After the candidates’ SBA scores have been entered online, the sample for the centre will be automatically generated by the SBA Data Capture Module of the ORS using the following procedure:</p> <ul style="list-style-type: none"> ❖ The total SBA scores for ALL candidates will be arranged in order of performance, from highest to lowest mark.

	<ul style="list-style-type: none"> ❖ The SBA Data Capture Module of the ORS will then select the candidates who gained the <ul style="list-style-type: none"> • highest mark • middle (median) mark • lowest mark • mark that is midway between the highest mark and the middle mark • mark that is midway between the lowest mark and the middle mark. <p>The centre must submit, by the stipulated deadlines, ONLY the sample that has been selected by the SBA Data Capture Module of the ORS.</p> <p>Where the number of candidates is less than 5, the work of ALL candidates must be submitted.</p>
<p>SYLLABUS GUIDELINES</p> <p><i>(pages 23 – 45)</i></p>	<ul style="list-style-type: none"> • SBA will comprise a project covering Sections 2, 3, 6, 7 and 8. • Candidates will be allowed flexibility in the choice of their project. • Teachers must assess the project in accordance with the Marking Scheme provided in the syllabus. • The project should be of a size and complexity to enable the candidate to complete it satisfactorily in approximately 35 hours spread over a 25-week period.
<p>RESIT PROVISIONS</p>	<ul style="list-style-type: none"> • Candidates who have earned moderated marks equal to 50% or more of the total SBA marks may use these moderated SBA marks and elect not to repeat the SBA component; provided that they rewrite the examination during the subsequent year. They must register as Resit Candidates and at registration, must ensure that their registration information is identical to that submitted for the previous June’s examination. • Candidates whose moderated marks are less than 50% of the maximum SBA marks for the subject, cannot register as Resit Candidates and must repeat the SBA requirements at any subsequent sitting of the examination. These candidates may choose to do a new project or improve on the project done in the previous year.

SUBJECT: INTEGRATED SCIENCE (SINGLE AWARD)

[CXC 23/O/SYLL 00]

EFFECTIVE FOR EXAMINATIONS FROM: MAY/JUNE 2011

PROFICIENCY	General
WEIGHTING	20%
PROFILE DIMENSIONS	Profile 3: Practical Skills
TYPE OF ASSIGNMENT	Minimum of 24 practical assignments testing 5 practical skills
DOCUMENTS AVAILABLE (These may be downloaded from the CXC website: www.cxc.org)	<ul style="list-style-type: none">• Record of marks for SBA• Record Book• Guidelines for Submission of the SBA• Moderation of SBA Sample• Moderation Feedback Form <p>NB: <i>The Record Book is the teacher's record of the assessments done of each skill. The average mark, for each skill for each Term should be used to arrive at the final mark (to the nearest whole number) and transferred to the Record of Marks for SBA. The Record Book should not be submitted.</i></p>
DOCUMENTS OR INFORMATION TO BE SUBMITTED	<ul style="list-style-type: none">• Candidates' SBA Marks (ORS)• Sample Practical Notebooks with the teacher's Marking Scheme, statement of tasks, and the completed Moderation Form.
DEADLINE FOR RECEIPT AT CXC	30 April of the examination year - SBA Marks 31 May of the examination year - SBA Samples
SELECTION OF SBA SAMPLES	Each centre must submit ONE SBA sample consisting of the practical notebooks of FIVE (5) candidates. After the candidates' SBA scores have been entered online, the sample for the centre will be automatically generated by the SBA Data Capture Module of the ORS using the following procedure: ❖ The total SBA scores for ALL candidates will be arranged in order of performance, from highest to lowest mark.

	<ul style="list-style-type: none"> ❖ The SBA Data Capture Module of the ORS will then select the candidates who gained the highest mark <ul style="list-style-type: none"> • middle (median) mark • lowest mark • mark that is midway between the highest mark and the middle mark • mark that is midway between the lowest mark and the middle mark. <p>The centre must submit, by the stipulated deadlines, ONLY the sample that has been selected by the SBA Data Capture Module of the ORS.</p> <p>Where the number of candidates is less than 5, the notebooks of ALL candidates must be submitted.</p> <p>The teacher’s Marking Scheme must be submitted with the sample.</p>
<p>SYLLABUS GUIDELINES</p> <p><i>(pages 31 – 39)</i></p>	<ul style="list-style-type: none"> • Candidates are required to keep a practical notebook. • Teachers set their own tasks and devise their own Marking Schemes. • Practical skills must be tested twice yearly and at least 4 times over the two-year period. • At each point, the mark for a skill must be the average of at least two separate assessments of that skill. • The set of samples submitted should be accompanied by <ul style="list-style-type: none"> - a statement of the tasks set - the corresponding detailed marking scheme used. <p>Teachers are advised that students must use books to record practical work. Loose leaf folders and files are not acceptable</p>

RESIT PROVISIONS

- Candidates who have earned moderated marks equal to 50% or more of the total SBA marks may use these moderated SBA marks and elect not to repeat the SBA component; provided that they rewrite the examination during the subsequent year. They must register as Resit Candidates and at registration, must ensure that their registration information is identical to that submitted for the previous June's examination.
- Candidates whose moderated marks are less than 50% of the maximum SBA marks for the subject, **cannot** register as Resit Candidates and must be reassessed during Terms 1 and 2 of the examination year. The marks must be pro-rated.

SUBJECT: MECHANICAL ENGINEERING TECHNOLOGY
[CXC 24/T/SYLL 2000 INDUSTRIAL TECHNOLOGY
SYLLABUSES AND AMENDMENTS TO THE SYLLABUSES]

EFFECTIVE FOR EXAMINATIONS FROM: MAY/JUNE 2010

PROFICIENCY	Technical
WEIGHTING	40%
PROFILE DIMENSIONS	Profile 3: Practical Ability
TYPE OF ASSIGNMENT	TWO Projects <ul style="list-style-type: none"> • ONE practical project set by the teacher • ONE written assignment (1000 – 1200 words)
DOCUMENTS AVAILABLE <i>(These may be downloaded from the CXC website: www.cxc.org)</i>	<ul style="list-style-type: none"> • Plan Sheet • Record of SBA marks • Instructions to Schools on the SBA lab exercises • Notes to Moderators • Moderation of SBA Sample • Moderation Feedback Report
DOCUMENTS OR INFORMATION TO BE SUBMITTED	<ul style="list-style-type: none"> • Candidates' SBA Marks (ORS) <p><i>N.B. A sample of assignments must be reassessed by the External Moderator.</i></p> <p>The Moderator must submit:</p> <ul style="list-style-type: none"> • One completed Moderator's Rating/Comments on SBA-LAB Process Evaluation • Completed Moderation form • 5 completed mark schemes, process and product evaluation – 1 for each of the candidates assessed in the sample. • External Moderator's Report
DEADLINE FOR RECEIPT AT CXC	30 April of the examination year

**SELECTION OF SBA
SAMPLES**

The teacher(s) at each centre must submit **ONE** SBA sample consisting of the work of FIVE (5) candidates to the Moderator for reassessment.

After the candidates' SBA scores have been entered online, the sample for the centre will be automatically generated by the SBA Data Capture Module of the ORS using the following procedure:

- ❖ The total SBA scores for ALL candidates will be arranged in order of performance, from highest to lowest mark.
- ❖ The SBA Data Capture Module of the ORS will then select the candidates who gained the
 - highest mark
 - middle (median) mark
 - lowest mark
 - mark that is midway between the highest mark and the middle mark
 - mark that is midway between the lowest mark and the middle mark.

N.B.

- ❖ **After the sample of practical projects and written assignments of FIVE candidates has been generated by the SBA Data Capture Module of the ORS the teacher(s) must complete the Moderation Form and submit it with the candidates' work (laboratory books/exercises, plan sheets and practical projects) to the External Moderator for reassessment.**
- ❖ **The Teacher and Moderator must ensure that the candidates selected for the sample have completed ALL assignments.**

Where the number of candidates is less than 5, the work of ALL candidates must be assessed by the Moderator.

<p>SYLLABUS GUIDELINES</p> <p><i>(Pages 2 and 4 of Amendment)</i></p>	<p><u>Assignment 1 – Project:</u></p> <ul style="list-style-type: none"> • One practical Project to be set by the teacher and based on CXC guidelines. <p><u>Assignment 2: Written</u></p> <ul style="list-style-type: none"> • Set by the Classroom teacher(s) in keeping with the guidelines outlined by CXC and based on the Common Modules B1, B10 and B11. <p>Assignments are to be marked in accordance with the Marking Scheme set by CXC. The materials specified by CXC in the SBA booklet should be used for the construction of projects wherever possible.</p>
<p>RESIT PROVISIONS</p>	<ul style="list-style-type: none"> • Candidates who have earned moderated marks equal to 50% or more of the total SBA marks may use these moderated SBA marks and elect not to repeat the SBA component; provided that they rewrite the examination during the subsequent year. They must register as Resit Candidates and at registration, must ensure that their registration information is identical to that submitted for the previous June’s examination. • Candidates whose moderated marks are less than 50% of the maximum SBA marks for the subject, cannot register as Resit Candidates and must repeat the SBA requirements at any subsequent sitting of the examination.

SUBJECT: MUSIC

[CXC 31/G/SYLL 09]

EFFECTIVE FOR EXAMINATIONS FROM: MAY/JUNE 2011

PROFICIENCY	General
WEIGHTING	26%
PROFILE DIMENSIONS	Profile 1: Listening and Appraising (LIAP) Profile 2: Performing
TYPE OF ASSIGNMENT	One research project (Listening and Appraising) One solo performance One ensemble
DOCUMENTS AVAILABLE <i>(These may be downloaded from the CXC website: www.cxc.org)</i>	<ul style="list-style-type: none">• Guidelines for selection of SBA sample• Record of marks for SBA• Declaration Form• Moderation of SBA Sample Form• Composition Analysis• External Moderator's Report Form
DOCUMENTS OR INFORMATION TO BE SUBMITTED	<ul style="list-style-type: none">• SBA Marks for ALL candidates at the centre (ORS) The Moderator must submit: <ul style="list-style-type: none">• Moderation of SBA Sample Form• Moderator's Report Form
DEADLINE FOR RECEIPT AT CXC	30 April of the examination year
SYLLABUS GUIDELINES <i>(pages 26 – 32)</i>	<ul style="list-style-type: none">• Teachers should discuss the requirements of the project and guide candidates in selection of a project.• Reports should be concise but carefully compiled to show the candidates' interpretation of musical knowledge, research and reporting skills.• Teachers must use CXC's Mark Schemes to mark the candidates' projects, solo and ensemble performances.

<p>SELECTION OF SBA SAMPLES</p>	<p>Each centre must submit ONE SBA sample consisting of the work of FIVE (5) candidates to the External Moderator for reassessment.</p> <p>After the candidates' SBA scores have been entered online, the sample for the centre will be automatically generated by the SBA Data Capture Module of the ORS using the following procedure:</p> <ul style="list-style-type: none"> ❖ The total SBA scores for ALL candidates will be arranged in order of performance, from highest to lowest mark. ❖ The SBA Data Capture Module of the ORS will then select the candidates who gained the <ul style="list-style-type: none"> • highest mark • middle (median) mark • lowest mark • mark that is midway between the highest mark and the middle mark • mark that is midway between the lowest mark and the middle mark. <p>Where the number of candidates is less than 5, the work of ALL candidates must be submitted.</p> <p>The External Moderator will reassess the work and submit the completed Moderation of SBA Form and the External Moderator's Form to the Local Registrar by the stipulated deadline.</p>
<p>RESIT PROVISIONS</p>	<ul style="list-style-type: none"> • Candidates who have earned moderated marks equal to 50% or more of the total SBA marks may use these moderated SBA marks and elect not to repeat the SBA component; provided that they rewrite the examination during the subsequent year. They must register as Resit Candidates and at registration, must ensure that their registration information is identical to that submitted for the previous June's examination. • Candidates whose moderated marks are less than 50% of the maximum SBA marks for the subject, cannot register as Resit Candidates and must repeat the SBA requirements at any subsequent sitting of the examination.

SUBJECT: OFFICE ADMINISTRATION**[CXC 09/G/SYLL 12]****EFFECTIVE FOR EXAMINATIONS FROM: MAY/JUNE 2014**

PROFICIENCY	General
WEIGHTING	25%
PROFILE DIMENSIONS	Profile 2: Application
TYPE OF ASSIGNMENT	A written report (1000-1200 words) of a research project carried out on the combination of the topics specified by the syllabus (Page 46)
DOCUMENTS AVAILABLE <i>(These may be downloaded from the CXC website: www.cxc.org)</i>	<ul style="list-style-type: none">• Record of Marks for SBA• Moderation of SBA Sample Form• Moderation Feedback Report (after results are issued)• Guidelines for Submitting SBA
DOCUMENTS OR INFORMATION TO BE SUBMITTED	<ul style="list-style-type: none">• Candidates' SBA Marks (ORS)• Sample of projects with the completed SBA Moderation Form.
DEADLINE FOR RECEIPT AT CXC	30 April of the examination year
SELECTION OF SBA SAMPLES	<p>Each centre must submit ONE SBA sample consisting of the projects of FIVE (5) candidates.</p> <p>After the candidates' SBA scores have been entered online, the sample for the centre will be automatically generated by the SBA Data Capture Module of the ORS using the following procedure:</p> <ul style="list-style-type: none">❖ The total SBA scores for ALL candidates will be arranged in order of performance, from highest to lowest mark.❖ The SBA Data Capture Module of the ORS will then select the candidates who gained the<ul style="list-style-type: none">• highest mark• middle (median) mark• lowest mark• mark that is midway between the highest mark and the middle mark• mark that is midway between the lowest mark and the middle mark.

	<p>The centre must submit, by the stipulated deadlines, ONLY the sample that has been selected by the SBA Data Capture Module of the ORS.</p> <p>Where the number of candidates is less than 5, the work of ALL candidates must be submitted.</p>
<p>SYLLABUS GUIDELINES (pages 46-52)</p>	<ul style="list-style-type: none"> • Information must come from organizations or literature and sources must be noted. • Teachers must assess the completed work in accordance with the Marking Scheme provided by CXC.
<p>RESIT PROVISIONS</p>	<ul style="list-style-type: none"> • Candidates who have earned moderated marks equal to 50% or more of the total SBA marks may use these moderated SBA marks and elect not to repeat the SBA component; provided that they rewrite the examination during the subsequent year. They must register as Resit Candidates and at registration, must ensure that their registration information is identical to that submitted for the previous June's examination. • Candidates whose moderated marks are less than 50% of the maximum SBA marks for the subject, cannot register as Resit Candidates and must repeat the SBA requirements at any subsequent sitting of the examination.

SUBJECT: PHYSICAL EDUCATION & SPORT**[CXC 33/O/SYLL 03]****EFFECTIVE FOR EXAMINATIONS FROM: MAY/JUNE 2014**

PROFICIENCY	General
WEIGHTING	60%
PROFILE DIMENSIONS	Profile 1: Use of Knowledge Profile 2: Experimental Skills
TYPE OF ASSIGNMENT	<ul style="list-style-type: none"> • Class Project • Practical Skills
DOCUMENTS AVAILABLE <i>(These may be downloaded from the CXC website: www.cxc.org)</i>	<ul style="list-style-type: none"> • Record of marks for SBA and Practical Examination (Paper 02) • Guidelines for School-Based Assessment • Guidelines for External Examiners and Class Teachers for the Practical Examination (Paper 02) • General Instructions for Candidates for Practical Examination (Paper 02) • Moderation of SBA Sample Form • External Examiner's Report on Practical Examination (Paper 02) • Moderation Feedback Report Form
DOCUMENTS OR INFORMATION TO BE SUBMITTED	<ul style="list-style-type: none"> • Candidates' SBA Marks (ORS) • Moderation Form <p>The External Examiner must submit:</p> <ul style="list-style-type: none"> • External Examiner's Report on Practical Examination (Paper 02) • Practical Examination marks
DEADLINE FOR RECEIPT AT CXC	30 April of the examination year After the Practical Examination: Marks for Paper 02
SELECTION OF SBA SAMPLES	<p>Each centre must submit ONE SBA sample consisting of the Class Projects of FIVE (5) candidates.</p> <p>After the candidates' SBA scores have been entered online, the sample for the centre will be automatically generated by the SBA Data Capture Module of the ORS using the following procedure:</p> <ul style="list-style-type: none"> ❖ The total SBA scores for ALL candidates will be arranged in order of performance, from highest to lowest mark.

	<ul style="list-style-type: none"> ❖ The SBA Data Capture Module of the ORS will then select the candidates who gained the highest mark <ul style="list-style-type: none"> • middle (median) mark • lowest mark • mark that is midway between the highest mark and the middle mark • mark that is midway between the lowest mark and the middle mark. <p>The centre must submit, by the stipulated deadlines, ONLY the sample that has been selected by the SBA Data Capture Module of the ORS.</p> <p>Where the number of candidates is less than 5, the work of ALL candidates must be submitted.</p>
<p>SYLLABUS GUIDELINES <i>(pages 31 - 39)</i></p>	<ul style="list-style-type: none"> • Teachers should discuss with candidates and explain the criteria under which they will be assessed. • Candidates are responsible for their individual projects and completion of the class projects. • While candidates may choose to perform the same roles, exact wording in two or more projects could result in candidates being penalised. • Candidates should be assisted with: attainment of goals and the development of a time frame for completion. • Candidates will be assessed on: communication of information in a logical manner; and the ability to express themselves in writing using correct grammar and spelling.
<p>SYLLABUS GUIDELINES <i>(pages 38 – 39)</i></p>	<p>CONDUCT AND ASSESSMENT OF PRACTICAL SKILLS</p> <p>The assessment of practical skills for each option must be conducted by the class teacher. The assessment criteria provided are intended to assist teachers in awarding marks that are reliable assessments of the achievement of students on EACH report they select. The criteria are:</p> <ul style="list-style-type: none"> • Skills (Individual Performance) • Application of skills in a competitive situation • Tactics – application in a competitive situation • Laws/Rules of the game/event and their application

RESIT PROVISIONS

- Candidates who have earned moderated marks equal to 50% or more of the total SBA marks (Paper 030) may use these moderated SBA marks and elect not to repeat the SBA component; provided that they rewrite the examination during the subsequent year. They must register as Resit Candidates and at registration, must ensure that their registration information is identical to that submitted for the previous June's examination.
- Candidates whose moderated marks are less than 50% of the maximum SBA marks for the subject, **cannot** register as Resit Candidates and must repeat the SBA requirements at any subsequent sitting of the examination.

SUBJECT: PHYSICS**[CXC 22/G/SYLL 13]****EFFECTIVE FOR EXAMINATIONS FROM: MAY/JUNE 2008**

PROFICIENCY	General
WEIGHTING	20%
PROFILE DIMENSIONS	Profile 2: Use of Knowledge Profile 3: Experimental Skills
TYPE OF ASSIGNMENT	Minimum of 16 practical assignments testing 4 practical skills
DOCUMENTS AVAILABLE <i>(These may be downloaded from the CXC website: www.cxc.org)</i>	<ul style="list-style-type: none">• Record of Marks for SBA• Moderation of SBA Sample Form• Moderation Feedback Report Form
DOCUMENTS OR INFORMATION TO BE SUBMITTED DEADLINE FOR RECEIPT AT CXC	<ul style="list-style-type: none">• Candidates' SBA marks (ORS)• Sample of laboratory workbooks• Moderation of SBA Sample Form <p>30 April of the examination year – SBA marks</p> <p>Teachers are NOT required to submit to CXC samples of candidates' work, unless specifically requested to do so by the Council BUT will required to submit the candidates' marks electronically.</p>
ON-SITE (EXTERNAL MODERATION)	<ul style="list-style-type: none">• The moderator will visit during Term 2 of Year 2. During the visit, the moderator will review a sample of the Year 1 candidates' laboratory books; observe and assess a sample of Year 2 candidates and remark a sample of the Year 2 laboratory books.• Teachers must make available to the Moderator ALL Assessment Sheets (Record of Marks, Mark schemes and the proposal for the Investigation (Year 1) and the report of the investigation (Year 2)

<p>SELECTION OF SBA SAMPLES</p>	<p>Each centre must submit ONE SBA sample consisting of the work of FIVE (5) candidates to the External Moderator for reassessment.</p> <p>After the candidates' SBA scores have been entered online, the sample for the centre will be automatically generated by the SBA Data Capture Module of the ORS using the following procedure:</p> <ul style="list-style-type: none"> ❖ The total SBA scores for ALL candidates will be arranged in order of performance, from highest to lowest mark. ❖ The SBA Data Capture Module of the ORS will then select the candidates who gained the <ul style="list-style-type: none"> • highest mark • middle (median) mark • lowest mark • mark that is midway between the highest mark and the middle mark • mark that is midway between the lowest mark and the middle mark. <p>The External Moderator may request additional samples at his/her discretion. The candidates selected above may be required to demonstrate some practical skill.</p> <p>Where the number of candidates is less than 5, the work of ALL candidates must be submitted.</p>
<p>SYLLABUS GUIDELINES</p> <p><i>(pages 63 – 70)</i></p>	<p>Each candidate must keep a practical laboratory book containing all completed the practical exercises done over the two-year period.</p> <ul style="list-style-type: none"> • Teachers at the centre must collaborate, set tasks and devise the Marking Scheme at the centre. • Detailed Marking Schemes for work assessed for CXC must be submitted. • There must be an average of at least 2 assessments completed for each skill. • At least 16 practical exercises must be completed. <p>Candidates pursuing two or more of the single science subjects (Biology, Chemistry and Physics) may opt to carry out ONE investigation only from any of these subjects. Only the marks for the investigation can be transferred across subjects</p> <p>Teachers are advised that students must use books to record practical work. Loose leaf folders and files are not acceptable.</p>

RESIT PROVISIONS

- Candidates who have earned moderated marks equal to 50% or more of the total SBA marks may use these moderated SBA marks and elect not to repeat the SBA component; provided that they rewrite the examination during the subsequent year. They must register as Resit Candidates and at registration, must ensure that their registration information is identical to that submitted for the previous June's examination.
- Candidates whose moderated marks are less than 50% of the maximum SBA marks for the subject, **cannot** register as Resit Candidates and must repeat the SBA requirements at any subsequent sitting of the examination.

SUBJECT: PRINCIPLES OF ACCOUNTS**[CXC 10/O/SYLL 96 and CXC10/0/SYLL 96A]****EFFECTIVE FOR EXAMINATIONS FROM: MAY/JUNE 2008**

PROFICIENCY	General
WEIGHTING	20%
PROFILE DIMENSIONS	Profile 1: Knowledge Profile 2: Application Profile 3: Interpretation
TYPE OF ASSIGNMENT	One project (a report between 1000 and 1200 words to be submitted).
DOCUMENTS AVAILABLE <i>(These may be downloaded from the CXC website: www.cxc.org)</i>	<ul style="list-style-type: none">• Record of Marks for SBA• Moderation of SBA Sample Form• Moderation Feedback Form
DOCUMENTS OR INFORMATION TO BE SUBMITTED DEADLINE FOR RECEIPT AT CXC	<ul style="list-style-type: none">• Candidates' SBA Marks (ORS)• Sample of Projects with the completed SBA Moderation Form 30 April of the examination year
SELECTION OF SBA SAMPLES	RANDOM SAMPLING Teachers will be notified as to whether they are required to submit SBA samples to CXC. If requested, the centre must submit ONE SBA sample consisting of the work of FIVE (5) candidates. After the candidates' SBA scores have been entered online, the sample for the centre will be automatically generated by the SBA Data Capture Module of the ORS using the following procedure: ❖ The total SBA scores for ALL candidates will be arranged in order of performance, from highest to lowest mark.

	<ul style="list-style-type: none"> ❖ The SBA Data Capture Module of the ORS will then select the candidates who gained the <ul style="list-style-type: none"> • highest mark • middle (median) mark • lowest mark • mark that is midway between the highest mark and the middle mark • mark that is midway between the lowest mark and the middle mark. <p>The centre must submit, by the stipulated deadlines, ONLY the sample that has been selected by the SBA Data Capture Module of the ORS.</p> <p>Where the number of candidates is less than 5, the work of ALL candidates must be submitted.</p>
<p>SYLLABUS GUIDELINES <i>(pages 27 – 30)</i></p>	<ul style="list-style-type: none"> • One research project involving the manipulation of accounting data in real-life situations, obtained through the simulation or actual operation of a business. • Candidate can work individually or in groups, but individual reports must be submitted. • Teachers must assess the completed work in accordance with the Marking Scheme provided in the syllabus.
<p>RESIT PROVISIONS</p>	<ul style="list-style-type: none"> • Candidates who have earned moderated marks equal to 50% or more of the total SBA marks may use these moderated SBA marks and elect not to repeat the SBA component; provided that they rewrite the examination during the subsequent year. They must register as Resit Candidates and at registration, must ensure that their registration information is identical to that submitted for the previous June’s examination. • Candidates whose moderated marks are less than 50% of the maximum SBA marks for the subject, cannot register as Resit Candidates and must repeat the SBA requirements at any subsequent sitting of the examination.

SUBJECT: PRINCIPLES OF BUSINESS**[CXC 08/O/SYLL 96 and CXC10//SYLL 96A]****EFFECTIVE FOR EXAMINATIONS FROM: MAY/JUNE 2008**

PROFICIENCY	General
WEIGHTING	20%
PROFILE DIMENSIONS	Profile 1: Organizational Principles Profile 2: Production, Marketing and Finance Profile 3: The Business Environment
TYPE OF ASSIGNMENT	One Project (a report between 1000 and 1200 words to be submitted).
DOCUMENTS AVAILABLE <i>(These may be downloaded from the CXC website: www.cxc.org)</i>	<ul style="list-style-type: none">• Record of Marks for SBA• Moderation of SBA Sample Form• Moderation Feedback Form
DOCUMENTS OR INFORMATION TO BE SUBMITTED DEADLINE FOR RECEIPT AT CXC	<ul style="list-style-type: none">• Candidates' SBA Marks (ORS)• Sample of Projects with completed SBA Moderation Form <p>30 April of the examination year</p>
SELECTION OF SBA SAMPLES	RANDOM SAMPLING Teachers will be notified as to whether they are required to submit SBA samples to CXC. If requested, the centre must submit ONE SBA sample consisting of the work of FIVE (5) candidates. After the candidates' SBA scores have been entered online, the sample for the centre will be automatically generated by the SBA Data Capture Module of the ORS using the following procedure: <ul style="list-style-type: none">❖ The total SBA scores for ALL candidates will be arranged in order of performance, from highest to lowest mark.❖ The SBA Data Capture Module of the ORS will then select the candidates who gained the<ul style="list-style-type: none">• highest mark

	<ul style="list-style-type: none"> • middle (median) mark • lowest mark
	<ul style="list-style-type: none"> • mark that is midway between the highest mark and the middle mark • mark that is midway between the lowest mark and the middle mark. <p>The centre must submit, by the stipulated deadlines, ONLY the sample that has been selected by the SBA Data Capture Module of the ORS.</p> <p>Where the number of candidates is less than 5, the work of ALL candidates must be submitted.</p>
<p>SYLLABUS GUIDELINES</p> <p><i>(pages 34 -37)</i></p>	<ul style="list-style-type: none"> • One project comprising a business plan for a specific functional area of a business: EITHER Production, Marketing OR Finance. • All entrepreneurial activities selected must be within the law and must lend themselves to research and application of principles identified in the mark scheme. • Candidates can work either in groups or individually, but individual reports must be submitted. • Teachers must assess the completed work in accordance with the mark scheme provided by CXC.
<p>RESIT PROVISIONS</p>	<ul style="list-style-type: none"> • Candidates who have earned moderated marks equal to 50% or more of the total SBA marks may use these moderated SBA marks and elect not to repeat the SBA component; provided that they rewrite the examination during the subsequent year. They must register as Resit Candidates and at registration, must ensure that their registration information is identical to that submitted for the previous June's examination. • Candidates whose moderated marks are less than 50% of the maximum SBA marks for the subject, cannot register as Resit Candidates and must repeat the SBA requirements at any subsequent sitting of the examination.

SUBJECT: RELIGIOUS EDUCATION**CXC 28/G/SYLL 90****EFFECTIVE FOR EXAMINATIONS FROM: MAY/JUNE 2012**

PROFICIENCY	General
WEIGHTING	20%
PROFILE DIMENSIONS	Profile 2: Interpretation and Analysis Profile 3: Application
TYPE OF ASSIGNMENT	Research paper (a paper of 1000 – 1200 words to be submitted)
DOCUMENTS AVAILABLE <i>(These may be downloaded from the CXC website: www.cxc.org)</i>	<ul style="list-style-type: none">• Record of marks for SBA• Moderation of SBA Sample Form• Moderation Feedback Form (not available on the website)
DOCUMENTS OR INFORMATION TO BE SUBMITTED	<ul style="list-style-type: none">• Candidates' SBA Marks (ORS)• Sample of Research Papers with the completed SBA Moderation Form
DEADLINE FOR RECEIPT AT CXC	30 April of the examination year
SELECTION OF SBA SAMPLES	<p>Each centre must submit ONE SBA sample consisting of the Research Papers of FIVE (5) candidates.</p> <p>After the candidates' SBA scores have been entered online, the sample for the centre will be automatically generated by the SBA Data Capture Module of the ORS using the following procedure:</p> <ul style="list-style-type: none">❖ The total SBA scores for ALL candidates will be arranged in order of performance, from highest to lowest mark.❖ The SBA Data Capture Module of the ORS will then select the candidates who gained the<ul style="list-style-type: none">• highest mark• middle (median) mark• lowest mark

	<ul style="list-style-type: none"> • mark that is midway between the highest mark and the middle mark • mark that is midway between the lowest mark and the middle mark. <p>The centre must submit, by the stipulated deadlines, ONLY the sample that has been selected by the SBA Data Capture Module of the ORS.</p> <p>Where the number of candidates is less than 5, the Research Papers of ALL candidates must be submitted.</p>
<p>SYLLABUS GUIDELINES</p> <p><i>(pages 75 - 85)</i></p>	<p>Teachers should assist students in selecting topics related to one of the religions specified for guided research (Pages 76 – 78 of the syllabus). The research paper should include the following:</p> <ul style="list-style-type: none"> • Specific title/theme/topic/area of research; • Brief statement outlining the aim/objective/purpose of the research; • Main features of the religion; • Candidates’ evaluation of research in relation to everyday Caribbean life; • References. <p>The completed work must be marked in accordance with the mark scheme provided by CXC in the syllabus.</p>
<p>RESIT PROVISIONS</p>	<ul style="list-style-type: none"> • Candidates who have earned moderated marks equal to 50% or more of the total SBA marks may use these moderated SBA marks and elect not to repeat the SBA component; provided that they rewrite the examination during the subsequent year. They must register as Resit Candidates and at registration, must ensure that their registration information is identical to that submitted for the previous June’s examination. • Candidates whose moderated marks are less than 50% of the maximum SBA marks for the subject, cannot register as Resit Candidates and must repeat the SBA requirements at any subsequent sitting of the examination.

SUBJECT: SOCIAL STUDIES**CXC 14/G/SYLL 08****EFFECTIVE FOR EXAMINATIONS FROM: MAY/JUNE 2010**

PROFICIENCY	General
WEIGHTING	20%
PROFILE DIMENSIONS	Profile 2: Application, Evaluation and Problem-Solving
TYPE OF ASSIGNMENT	<ul style="list-style-type: none">• One Research Project (a report of 1000 – 1200 words to be submitted)
DOCUMENTS AVAILABLE <i>(These may be downloaded from the CXC website: www.cxc.org)</i>	<ul style="list-style-type: none">• Record of marks for SBA• Moderation of SBA Sample Form• Moderation Feedback Form
DOCUMENTS OR INFORMATION TO BE SUBMITTED	<ul style="list-style-type: none">• Candidates' SBA Marks (ORS)• Sample of Projects of 5 candidates with completed SBA Moderation Form
DEADLINE FOR RECEIPT AT CXC	30 April of the examination year
SELECTION OF SBA SAMPLES	<p>Each centre must submit ONE SBA sample consisting of the Project Reports of FIVE (5) candidates.</p> <p>After the candidates' SBA scores have been entered online, the sample for the centre will be automatically generated by the SBA Data Capture Module of the ORS using the following procedure:</p> <ul style="list-style-type: none">❖ The total SBA scores for ALL candidates will be arranged in order of performance, from highest to lowest mark.❖ The SBA Data Capture Module of the ORS will then select the candidates who gained the<ul style="list-style-type: none">• highest mark• middle (median) mark• lowest mark• mark that is midway between the highest mark and the middle mark• mark that is midway between the lowest mark and the middle mark.

	<p>The centre must submit, by the stipulated deadlines, ONLY the sample that has been selected by the SBA Data Capture Module of the ORS.</p> <p>Where the number of candidates is less than 5, the Project Reports of ALL candidates must be submitted.</p>
<p>SYLLABUS GUIDELINES</p> <p><i>(pages 51 – 57)</i></p>	<ul style="list-style-type: none"> • Guided research project based on Section A or B of the syllabus. • Candidates will be required to conduct guided research, write their findings and submit their project. • Group investigation is permissible, but each candidate must produce in writing an independent report. • Teachers must approve the research topic and assess the completed work in accordance with the mark scheme provided in the syllabus. • Marks given for each task as well as the total score are to be clearly indicated on the last page or inside cover of the candidate’s research paper folder.
<p>RESIT PROVISIONS</p>	<ul style="list-style-type: none"> • Candidates who have earned moderated marks equal to 50% or more of the total SBA marks may use these moderated SBA marks and elect not to repeat the SBA component; provided that they rewrite the examination during the subsequent year. They must register as Resit Candidates and at registration, must ensure that their registration information is identical to that submitted for the previous June’s examination. • Candidates whose moderated marks are less than 50% of the maximum SBA marks for the subject, cannot register as Resit Candidates and must repeat the SBA requirements at any subsequent sitting of the examination.

SUBJECT: TECHNICAL DRAWING[CXC 13/0/SYLL 00A₁]**EFFECTIVE FOR EXAMINATIONS FROM: MAY/JUNE 2008**

PROFICIENCY	General
WEIGHTING	20 %
PROFILE DIMENSIONS	Profile 1: Knowledge Profile 2: Application Profile 3: Practical Ability
TYPE OF ASSIGNMENT	ONE design problem (Drawing assignment)
DOCUMENTS AVAILABLE <i>(These may be downloaded from the CXC website: www.cxc.org)</i>	<ul style="list-style-type: none"> • SBA Assignment • SBA Marking Scheme • Record of Marks for SBA • Instructions to Schools on the SBA Lab Exercises • Moderation of SBA Sample Form CXC/MOD/SAM/133 <ul style="list-style-type: none"> • Moderation Feedback Report Form
DOCUMENTS OR INSTRUCTIONS TO BE SUBMITTED	<ul style="list-style-type: none"> • Candidates' SBA Marks (ORS) • Sample portfolios containing complete set of working drawings of Building component or Mechanical Engineering device/gadget prepared by students. • Moderation of SBA Sample Form.
DEADLINE FOR RECEIPT AT CXC	30 April of the examination year
SELECTION OF SBA SAMPLES	RANDOM SAMPLING Teachers will be notified as to whether they are required to submit SBA samples to CXC. Each centre must submit ONE SBA sample consisting of the work of FIVE (5) candidates. After the candidates' SBA scores have been entered online, the sample for the centre will be automatically generated by the SBA Data Capture Module of the ORS using the following procedure: <ul style="list-style-type: none"> ❖ The total SBA scores for ALL candidates will be arranged in order of performance, from highest to lowest mark.

	<ul style="list-style-type: none"> ❖ The SBA Data Capture Module of the ORS will then select the candidates who gained the <ul style="list-style-type: none"> • highest mark • middle (median) mark • lowest mark • mark that is midway between the highest mark and the middle mark • mark that is midway between the lowest mark and the middle mark. <p>The centre must submit, by the stipulated deadlines, ONLY the sample that has been selected by the SBA Data Capture Module of the ORS.</p> <p>Where the number of candidates is less than 5, the work of ALL candidates must be submitted.</p>
<p>SYLLABUS GUIDELINES (pages 3 – 7)</p>	<ul style="list-style-type: none"> • Teachers are required to formulate a problem and its conditions from ONE of ten (10) categories. • For this exercise, EACH candidate is required to design an individual solution to the problem and prepare a portfolio containing a complete set of assembly/sketches working drawings of a device/gadget selected from ONE of TEN categories. • The design project must be done in its entirety in the classroom/laboratory under the supervision of a teacher. • The portfolio MUST be prepared to show the following: name of project, category, statement of the problem, conditions, parts and materials, design justification, pictorial and assembly, working drawings.
<p>RESIT PROVISIONS</p>	<ul style="list-style-type: none"> • Candidates who have earned moderated marks equal to 50% or more of the total SBA marks may use these moderated SBA marks and elect not to repeat the SBA component; provided that they rewrite the examination during the subsequent year. They must register as Resit Candidates and at registration, must ensure that their registration information is identical to that submitted for the previous June’s examination. • Candidates whose moderated marks are less than 50% of the maximum SBA marks for the subject, cannot register as Resit Candidates and must be reassessed during Terms 1 and 2 of the examination year. Such candidates must register with an approved educational institution.

SUBJECT: THEATRE ARTS
[CXC 32/G/SYLL 01]

EFFECTIVE FOR EXAMINATIONS FROM: MAY/JUNE 2012

PROFICIENCY	General
WEIGHTING	Practical – 50%; Projects – 20%
PROFILE DIMENSIONS	Profile 1: Appreciating and Analysing (APAN) Profile 2: Performing (PERF) Profile 3: Creating (CREA)
TYPE OF ASSIGNMENT	<ul style="list-style-type: none"> • Practical Skills (50%) – Term 3, 4, 5 – Paper 02 • Written Projects: (20%) – Paper 03 <ol style="list-style-type: none"> 1. Critique – 500-700 words 2. Research Paper – 500-700 words. Candidates must submit both assignments for completion of Paper 03.
DOCUMENTS AVAILABLE <i>(These may be downloaded from the CXC website: www.cxc.org)</i>	<ul style="list-style-type: none"> • Record of Marks for Internal Assessment for each option: Forms TA 1.1-1.3d <ul style="list-style-type: none"> ⇒ Drama Improvisation, Playmaking, Performance Skills ⇒ Dance Improvisation, Dancemaking, Dance Fundamentals ⇒ Drama Improvisation OR Dance Improvisation ⇒ Stage Management OR Production Management ⇒ Stagecraft – Costumes ⇒ Stagecraft – Set Design ⇒ Stagecraft – Lighting • Record of marks for School-Based Assessment - Form TA-1 (For Research Paper and Critique) • RECORD OF MARKS FOR SCHOOL – BASED ASSESSMENT FORM TA-1B (FOR EXTERNAL EXAMINERS) • Guidelines for submitting School-Based Assessment for Theatre Arts -Form TA-2 • Moderation of School-Based Assessment - Form TA-3 • Moderation Feedback Report on School Based Assessment - Form TA-4 – (after results are issued) (not available on the website)

<p>DOCUMENTS/ INFORMATION TO BE SUBMITTED</p> <p>DEADLINE FOR RECEIPT AT CXC</p>	<ul style="list-style-type: none"> • Candidates' SBA Marks (Paper 030) via ORS • Candidates' Practical Skills Marks (Paper 020) via ORS • Sample Projects with the completed Moderation Form • TA-1B (from the External Examiner) <p>30 April of the examination year</p>
<p>SELECTION OF SBA SAMPLES</p>	<p>Each centre must submit ONE SBA sample consisting of the work of FIVE (5) candidates.</p> <p>After the candidates' SBA scores have been entered online, the sample for the centre will be automatically generated by the SBA Data Capture Module of the ORS using the following procedure:</p> <ul style="list-style-type: none"> ❖ The total SBA scores for ALL candidates will be arranged in order of performance, from highest to lowest mark. ❖ The SBA Data Capture Module of the ORS will then select the candidates who gained the <ul style="list-style-type: none"> • highest mark • middle (median) mark • lowest mark • mark that is midway between the highest mark and the middle mark • mark that is midway between the lowest mark and the middle mark. <p>The centre must submit, by the stipulated deadlines, ONLY the sample that has been selected by the SBA Data Capture Module of the ORS.</p> <p>Where the number of candidates is less than 5, the work of ALL candidates must be submitted.</p>
<p>SYLLABUS GUIDELINES</p> <p><i>(pages 22 – 41)</i></p>	<p>CONDUCT AND ASSESSMENT OF PRACTICAL SKILLS</p> <p>The assessment of practical skills MUST be conducted by the classroom teacher and one other specialist with guidance provided by the Council. The Assessment Criteria are intended to assist teachers in awarding marks that are reliable assessments of the achievement of students on each practical performance.</p>

	<p><u>OPTION 1:</u></p> <p><u>A - Drama Improvisation</u></p> <p><u>The assessment should be done during Term 3 of Year 1</u></p> <ul style="list-style-type: none"> • Group presentations comprising 3 to 5 students. • Candidates are expected to do a 3 to 5 minute spontaneous improvisation from a given stimulus and respond to a viva voce. • Candidates are expected to complete a journal documenting the process. • Candidates must be given a maximum of 10 minutes to prepare. • A mark out of 30 should be awarded for the performance. <p>This assessment will be administered by the classroom teacher and one other specialist with guidance provided by the Council.</p> <p><u>B – Playmaking</u></p> <p><u>The assessment should be done during Term 1 of Year 2.</u></p> <ul style="list-style-type: none"> • Group presentations comprising 3 to 5 students. • Students are expected to do a prepared 10 to 15 minute performance and respond to a viva voce. • It is expected that the period for rehearsal will be between 3 to 6 weeks. Students must use a Caribbean Cultural form. • A mark out of 30 should be awarded for the performance. <p>This assessment will be administered by the classroom teacher and one other specialist with guidance provided by the Council.</p>
	<p><u>C – Production</u></p> <p><u>The assessment should take place during the first half of Term 2 of Year 2</u></p> <ul style="list-style-type: none"> • Groups must comprise 3 to 10 students. • This assessment will be based on a 20 to 30 minute excerpt from a Caribbean text. • A viva voce will be given to ascertain the level of contribution by each group member. • It is expected that the period of rehearsal will be between 6 to 8 weeks. A mark out of 40 should be awarded for the performance.

This assessment will be administered by the classroom teacher and one other specialist with guidance provided by the Council.

Teachers are advised to discourage excessive use of props, costumes and set. The emphasis for the practical is acting and performing skills with symbolic and creative use of props, costumes and set.

N.B: While an audience will assist candidates, public performances are not encouraged for assessment by the external examiner.

OPTION 2

A - Dance Improvisation

The assessment should be done during Term 3 of Year 1

- Group presentations comprise between 3 to 5 students.
- Candidates are expected to do a 3 to 5 minute spontaneous improvisation from a given stimulus and respond to a viva voce.
- Candidates are expected to complete a journal documenting the process.
- Candidates must be given a maximum of 10 minutes to prepare.
- A mark out of 30 should be awarded for the performance.

This assessment will be administered by the classroom teacher and one other specialist with guidance provided by the Council.

B – Dancemaking

The assessment should be done during Term 1 of Year 2

- Students are expected to present a 3 to 8 minute group dance, a 3 minute duet OR a 3 to 5 minute solo dance based on a Caribbean theme.
- The group compositions will be a joint effort; groups must consist of 3 to 5 candidates.
- A viva voce will be given to ascertain the level of contribution by each group member.
- Candidates are expected to complete a journal documenting the process.
- It is expected that the period of rehearsal will be between 3 to 6 weeks. The classroom teacher will recommend a choice of at least three themes for the composition based on Caribbean Cultural Forms, for example, *Anancy; Ole Higue; River Mumma*
- A mark out of 30 should be awarded for the presentation.

This assessment will be administered by the classroom teacher and one other specialist with guidance provided by the Council.

C - Dance Fundamentals

The assessment should be done during the first half of Term 2 of Year 2

- Assessment will be based on a group presentation of 20 to 30 minutes, structured to demonstrate technical and performance skills and based on a Caribbean Cultural Form.
- Groups must consist of 3 to 10 candidates.
- A viva voce will be given to ascertain the level of skill and practices of the selected folk dance.
- Candidates are expected to complete a journal documenting the process.
- It is expected that the period of rehearsal will be between 6 to 8 weeks.
- A mark out of 40 should be awarded for the presentation.

This assessment will be administered by the classroom teacher and one other specialist with guidance provided by the Council.

OPTION 3

A1- Drama Improvisation

The assessment should be done during Term 3 of Year 1.

- Group presentation comprising 3 to 5 candidates
- Candidates are expected to do a 3 to 5 minute spontaneous improvisation from a given stimulus and respond to a viva voce.
- Candidates must be given a maximum of 10 minutes to prepare.
- A mark out of 30 should be awarded for the performance.

This assessment will be administered by the classroom teacher and one other specialist with guidance provided by the Council.

OR

A2 - Dance Improvisation

The assessment should be done during Term 3 of Year 1.

- Group presentations comprise 3 to 5 candidates.
- Candidates are expected to do a 3 to 5 minute improvisation from a given stimulus and respond to a viva voce.

- Candidates must be given a maximum of 10 minutes to prepare.
- A mark out of 30 should be awarded for the performance

This assessment will be administered by the classroom teacher and one other specialist with guidance provided by the Council.

B - Stage Management OR Production Management

This assessment should be done during Term 1 of Year 2.

Stage Management candidates are expected to:

- Function as Stage Managers or Stage Crews for a 20 – 30 minute excerpt from a Caribbean Text or School or Community performance.
- Respond to questions in a viva voce.
- Complete a journal documenting the process.

Production Management

Candidates are expected to:

- Function as a production team, that is, as house or public relations management for a 20 – 30 minute excerpt from a Caribbean text or School or Community performance.
- Respond to questions in a viva voce.
- Complete a journal documenting the process.

C – Stage Crafts: Costume OR Set Design OR Lighting

The assessment should take place during the first half of Term 2 Year 2

- Candidates are expected to function as a production team, that is, as lighting designers or technicians; and sound designers and technicians; set and scene designers; costume and props designers - for a 20 to 30 minute production of an excerpt from a prescribed Caribbean text or school or community performance.
- It is expected that the period of rehearsal and preparing designs will be 6 to 8 weeks.
Candidates must do individual lights, sound; and design costumes and props. A mark out of 40 should be awarded for the performance.
- A *viva voce* will be given to ascertain levels of contribution to group concept development, house management and stage crew.
- Candidates are required to complete a journal (400 words) documenting the process.

	<p>This assessment will be administered by the classroom teacher and one other specialist with guidance provided by the Council.</p> <p>Candidates pursuing Stage Crafts may not act in the performance.</p> <p>NB: Students who have not been entered for the examination may not normally take part in the presentation. However, in special circumstances, for example, in the absence of a candidate due to illness immediately prior to the examination, the substitution of a non-examination student may be permitted after notification of the external examiner.</p>
<p>SYLLABUS GUIDELINES <i>(pages 42-48)</i></p>	<p>THE CRITIQUE AND RESEARCH PAPER Must be</p> <ul style="list-style-type: none"> • written in essay format • 500-700 words in length <p>Detailed requirements and marking criteria are provided in the syllabus</p>
<p>RESIT PROVISIONS</p>	<ul style="list-style-type: none"> • Candidates who have earned moderated marks equal to 50% or more of the total SBA marks (Paper 030) may use these moderated SBA marks and elect not to repeat the SBA component; provided that they rewrite the examination during the subsequent year. They must register as Resit Candidates and at registration, must ensure that their registration information is identical to that submitted for the previous June's examination. • Candidates whose moderated marks are less than 50% of the maximum SBA marks (Paper 030) for the subject, cannot register as Resit Candidates and must repeat the SBA requirements at any subsequent sitting of the examination.

SUBJECT: VISUAL ARTS
[CXC 18/G/SYLL 09]

EFFECTIVE FOR EXAMINATIONS FROM: MAY/JUNE 2011

PROFICIENCY	General
WEIGHTING	22.2%
SKILLS	Profile 1: Craftsmanship Profile 2: Design and Composition Profile 3: Originality Profile 4: Theory, Process and Practice of Visual Arts
TYPE OF ASSIGNMENT	<ul style="list-style-type: none"> • 6 practical assignments • Reflective Journal
DOCUMENTS AVAILABLE <i>(These may be downloaded from the CXC website: www.cxc.org)</i>	<ul style="list-style-type: none"> • List of Assignments • Moderation of SBA Sample Form • Moderation Feedback Report Form (not available on the website) • Record of marks for School-Based Assessment
DOCUMENTS OR INSTRUCTIONS TO BE SUBMITTED	<ul style="list-style-type: none"> • Candidates' SBA Marks (ORS) • List of Assignments completed by the candidates for School-Based Assessment • Sample of 5 pieces for each option taught, along with the completed SBA Moderation Sample Form • The Reflective Journal <p>N.B: The Reflective Journal - must be submitted through the Local Registrar the same time as the Production Papers for marking by CXC.</p>
DEADLINE FOR RECEIPT AT CXC	30 April of the examination year

SELECTION OF SBA SAMPLE

Each centre must, FOR EACH OPTION, submit **ONE** SBA sample, consisting of the work of FIVE (5) candidates.

Selection of SBA Sample Portfolio

- The work for each candidate in the sample must consist of his/her last piece for each **Option** taught (Piece 3).
- The selection **MUST** be done by **Option**.

After the candidates' SBA scores have been entered online, the sample for EACH OPTION taught at the centre will be automatically generated by the SBA Data Capture Module of the ORS using the following procedure:

FOR EACH PRODUCTION OPTION

- ❖ The total SBA scores for ALL candidates registered for the specific Production Option will be arranged in order of performance, from highest to lowest mark.
- ❖ The SBA Data Capture Module of the ORS will then select the candidates who gained the
 - highest mark
 - middle (median) mark
 - lowest mark
 - mark that is midway between the highest mark and the middle mark
 - mark that is midway between the lowest mark and the middle mark.

The teacher(s) must then select the last piece of work (Piece 3) for each of the candidates selected by the SBA Data Capture Module of the ORS.

The centre must submit to **CXC** by the stipulated deadlines **ONLY** the samples that have been selected by the SBA Data Capture Module of the ORS.

N.B.

- The sample for each Production Option should consist of five (5) pieces of work, the last piece of work (Piece 3) for each of the five candidates selected.
- The number of pieces to be submitted will be determined by the number of Production Options done. Where the number of candidates registered for any OPTION is less than 5, the last piece of work (Piece 3) of ALL candidates must be submitted.

	<ul style="list-style-type: none"> • Each piece must be clearly labelled with the name of the Production Option, the candidate's name and registration number, and mark (out of 60). • Teachers should also indicate whether each piece is 'highest mark', 'middle mark', or 'lowest mark'. • The portfolios should be sent to the Local Registrar.
SYLLABUS GUIDELINES <i>(pages 25 – 31)</i>	Portfolio of SIX (6) pieces of work (3 pieces for each Option) together with preparatory drawings.
RESIT PROVISIONS	<ul style="list-style-type: none"> • Candidates who have earned moderated marks equal to 50% or more of the total SBA marks may use these moderated SBA marks and elect not to repeat the SBA component; provided that they register for the same expressive forms during the subsequent year. They must register as Resit Candidates and at registration, must ensure that their registration information is identical to that submitted for the previous June's examination. • Resit candidates must have gained 50% or more marks in the Reflective Journal. NOTE: ALL Resit Candidates MUST write the Production Papers in the <u>same options</u> taken at the first sitting. • Candidates whose moderated marks are less than 50% of the maximum SBA marks for the subject, cannot register as Resit Candidates and must repeat the SBA requirements at any subsequent sitting of the examination.

SPECIAL INSTRUCTIONS FOR TEACHERS OF VISUAL ARTS

TEACHERS OF VISUAL ARTS MUST ENSURE THAT:

1. **CANDIDATES ARE REGISTERED FOR THE CORRECT OPTIONS.**
2. The 'List of Assignments' form completed by each candidate is submitted.
3. A Moderation of SBA Sample Form is submitted with the samples for EACH option. (The candidates' names and registration numbers must be included on this form.)
4. EACH piece of work is clearly labelled. (The Labels provided by CXC MUST be used).
5. EACH CANDIDATE COMPLETES AND SUBMITS THE REFLECTIVE JOURNAL.