



**CARIBBEAN EXAMINATIONS COUNCIL**  
**CARIBBEAN SECONDARY EDUCATION CERTIFICATE®**

**GUIDELINES FOR SUBMITTING SCHOOL-BASED ASSESSMENT FOR  
INTEGRATED SCIENCE**

**A. OVERVIEW**

Each Centre is required to submit the School-Based Assessment of ALL candidates to the External Moderator.

Each Centre should complete the moderation of School-Based Assessment Form (FRM/EDPD/107) to be submitted to the External Moderator.

**B. INSTRUCTIONS FOR COMPLETING THE MODERATION OF SCHOOL-BASED ASSESSMENT FORM.**

The five candidates should be selected as follows:-

- (i) **Arrange** the candidates' Total Score on **the School-Based Assessment** in descending order, that is, the highest to the lowest score.
- (ii) **Identify** the candidates who gained the
  - highest score
  - middle (median) score
  - lowest score
  - score that is midway between the highest score and the middle score
  - score that is midway between the lowest score and the middle score
- (iii) Where the number of candidates is less than five, then the School-Based Assessment marks of all candidates must be selected.
- (iv) Since resit candidates are not expected to undertake the School-Based Assessment, they should not be included in the ranked list and their work should not be selected.

**C. MATERIALS TO BE SUBMITTED TO CXC**

The Centre (team of teachers) must submit to CXC ONE completed RECORD OF MARKS FOR SCHOOL-BASED ASSESSMENT (electronically).

All materials must be despatched to the Local Registrar for submission to CXC by April 30 of the year of the examination.