



CARIBBEAN EXAMINATIONS COUNCIL

CARIBBEAN SECONDARY EDUCATION CERTIFICATE®

RECORD OF MARKS FOR SCHOOL-BASED ASSESSMENT
(This record is confidential and must be kept secure.)

OFFICE ADMINISTRATION

GENERAL PROFICIENCY

For CXC Use Only
Teacher ID No: _____

YEAR OF EXAMINATION: _____

NAME OF CENTRE: _____

CENTRE CODE: _____

TERRITORY: _____

NAME OF TEACHER: _____

TEACHER'S SIGNATURE: _____

DATE: _____

NUMBER OF CANDIDATES IN TEACHING GROUP: _____

NAME OF PRINCIPAL: _____

PRINCIPAL'S SIGNATURE: _____

DATE: _____

CENTRE NO: _____ REGISTRATION NUMBER (Last four digits only)	CANDIDATE'S NAME (Alphabetical order, Surname first)	ORDER OF MERIT		PREPARATION (13 marks)	GATHERING DATA (15 marks)	PRESENTATION (22 marks)	PROFILE 2 APPLICATION (50 marks)	TOTAL 50 marks	COMMENTS
		RANK IN GROUP (SCHOOL/ CLASS) (1st, 2nd, 3rd ...)	ESTIMATED SUBJECT GRADE (i.e. I, II, III, IV, V or VI)						
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N.B.: The order of merit list and estimates of candidates' grades are standard requirements of several examining boards and testing agencies. Their purpose is to provide CXC with:

- (a) a quality control check in its examining process;
 - (b) a ranking with which to compare 'basic discrepancies' between the CXC result and the school's normal assessment of the candidates;
 - (c) an estimate of performance by the school, if, for example, allowances have to be made for adverse circumstances under Regulation 17.
- The order of merit, and the estimated grades, should be informed by performance on the School Based Assessments and other assessments done by the teachers.