



TEST CODE **01251031**

CARIBBEAN EXAMINATIONS COUNCIL

CARIBBEAN SECONDARY EDUCATION CERTIFICATE®

RECORD OF MARKS FOR SCHOOL-BASED ASSESSMENT

(This record is confidential and must be kept secure.)

ELECTRONIC DOCUMENT PREPARATION AND MANAGEMENT

GENERAL PROFICIENCY

For CXC use only  
Teacher ID No.: \_\_\_\_\_

YEAR OF EXAMINATION: \_\_\_\_\_

NAME OF CENTRE: \_\_\_\_\_

CENTRE CODE: \_\_\_\_\_

TERRITORY: \_\_\_\_\_

NAME OF TEACHER: \_\_\_\_\_

TEACHER'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

NUMBER OF CANDIDATES IN TEACHING GROUP: \_\_\_\_\_

NAME OF PRINCIPAL: \_\_\_\_\_

PRINCIPAL'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

CENTRE NO: _____ REGISTRATION NUMBER (Last four digits only)	CANDIDATE'S NAME (Alphabetical order, Surname first)	ORDER OF MERIT		Research Assignment  (60 mks)	Portfolio  (85 mks)	Profile 1	Profile 2	Profile 3	TOTAL SCORE  (145 mks)	COMMENTS
		RANK IN GROUP (SCHOOL/ CLASS) (1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> ...)	EXPECTED SUBJECT GRADE (i.e. I, II, III, IV, V or VI)			Knowledge and Comprehension  (15 mks)	Application  (95 mks)	Interpretation and Analysis  (35 mks)		
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**NB:** The order of merit list and estimates of candidates' grades are standard requirements of several examining boards and testing agencies. Their purpose is to provide CXC with:

- (a) a quality control check in its examining process;
- (b) a ranking with which to compare 'basic discrepancies' between the CXC result and the school's normal assessment of the candidates;
- (c) an estimate of performance by the school, if, for example, allowances have to be made for adverse circumstances under Regulation 17.

The order of merit, and the estimated grades, should be informed by performance on the School-Based Assessment and other assessments done by the teachers.